

CIT • Carnegie Institute of Technology

CHE	Chemical Engineering
CIV	Civil and Environmental Engineering
ECE	Electrical and Computer Engineering
EPP	Engineering and Public Policy
MEG	Mechanical Engineering
MSE	Materials Science
COO	Undecided Engineering

CFA • College of Fine Arts

ARC	School of Architecture
ART	School of Art
DRA	School of Drama
DES	School of Design
MUS	School of Music

HSS • College of Humanities and Social Sciences

CWG	Creative Writing
ECO	Economics
HCI	Human Computer Interaction
HIS	History
ML	Modern Languages
PHI	Philosophy
PSC	Political Science
PSY	Psychology
PWG	Professional Writing
SDS	Social and Decision Sciences
STA	Statistics
TWG	Technical Writing
HOO	Undecided Humanities

IS • Information Systems

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MCS • Mellon College of Sciences

BSC	Biological Sciences
CMY	Chemistry
MTH	Mathematical Sciences
PHY	Physics
MOO	Undecided Science

SCS • School of Computer Science

M-C	Computer Science
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TSB • Tepper School of Business

SOO	Undecided Business Administration
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CMU • Interdisciplinary Programs

BHA	Bachelor of Humanities and Arts
BSA	Bachelor of Science and Arts

Office of Admission
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CMAC Coordinator

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Visit our Web site at www.cmu.edu/cmac.

Thank you for your interest in the Carnegie Mellon Admission Council. You might be asking yourself, “What exactly does a member of the CMAC do?” Well, the answer is, a great deal. Most importantly, members of the CMAC serve as liaisons between prospective students and the Office of Admission. They handle a variety of assignments from answering student’s questions to encouraging students to visit the campus. The two largest responsibilities are conducting interviews and attending college fairs on behalf of the Office of Admission. Members of the CMAC can choose to participate in both of these activities or focus in one area. This pamphlet offers an overview of the main activities in which the CMAC members participate.

Carnegie Mellon



Interviewing Prospective Students

- Each year, the Office of Admission publishes the Carnegie Mellon Alumni Interviewers Directory. The Directory is a list of all members of the CMAC who have expressed an interest in discussing Carnegie Mellon one-on-one with prospective students.
- Prospective students are given the opportunity to request the Interviewers Directory in their application for admission.
- The Interviewers Directory offers instructions and information on our process and then lists the CMAC interviewers in the following fashion:

PENNSYLVANIA

Dormont 15216 Wendy Jones (412)268-2082
(412)268-4966 wj44@andrew.cmu.edu MCS 88

Wilkesburg 15221 John Smith (412)268-5555
(412)268-4966 js40@andrew.cmu.edu MCS 89

- We do not list those CMACers who only attend college fairs. Only those members who express an interest in interviewing are listed in this publication.
- Prospective students select an alumnus/a based on geographic location and field of study and call to set up an appointment. NOTE: If students do not call, and you would like to take the initiative and contact them, we will send you a list of students in your area who have requested the directory. It is the prospective student's ultimate responsibility to set up an alumni interview, but these lists allow you to

be as proactive as you wish in your CMAC involvement.

- Each CMAC interviewer is provided with a form known as an Informal Conference Report, to record your comments and impressions from your time with the students.

Representing Carnegie Mellon at a College Fair

This process is fairly easy...we contact you and ask if you can attend a specific college fair for us. If you can attend, we send you a box of information cards and brochures. At the fair, students will drop by your table to talk about Carnegie Mellon. Please ask them to fill out the information cards so we may put them on the mailing list, distribute the brochures and answer their questions. If you are not able to answer a question, simply refer them to the Office of Admission and we will gladly answer their question. Then, send us the information cards and we will take it from there!

We think that attending college fairs can be a very rewarding experience. Contact us soon. We look forward to hearing from you.

CMAC Information Sessions

The Carnegie Mellon admission staff hosts information sessions in various cities across the United States in the fall and spring each year. The programs are 90-minutes long, covering topics ranging from admission requirements to life on campus. As an alumnus/a of Carnegie Mellon and important member of our community, we would appreciate your help in welcoming prospective students and their families to this event.

In early June we host sessions in major cities from which we typically see the most student interest, such as New York City, Washington D.C, Boston, etc. At this time we're targeting juniors and sophomores. In September and October we visit about fifty cities and are able to meet high school seniors who are deciding which colleges they should apply to. You can view our current or upcoming travel online at <<http://my.cmu.edu/site/admission/page.counselors>> or call our office to inquire about attending an information session. Please register for the event so we know you're coming ahead of time. If possible, please arrive a half-hour before the program start time to meet the admission counselor hosting the program. We look forward to seeing you!