

Response to Rejection Letter

Dear Ms. Alvarez:

Thank you for considering me for the position of Accounting Supervisor. I am disappointed that you selected another candidate for the position because I feel strongly that my skills and experience closely match your company's needs and requirements.

My interest in working with GSA Manufacturing continues and I would like to be kept in mind for future positions. If you hear of an opening in an associate's organization please pass along my resume.

I would be grateful if you could provide me any feedback on my qualifications or my presentation. I really enjoyed meeting with you and would like to meet or talk again if you have time in the near future.

Sincerely,

Your name