

**Course Audit Approval Form**

**STUDENT INFORMATION**

Student ID Number: \_\_\_\_\_

Student Name: \_\_\_\_\_  
*Last First MI*

College: \_\_\_\_\_ Department: \_\_\_\_\_

Semester: FALL    SPRING    SUMMER-1    SUMMER-2    SUMMER-AII    YEAR 20 \_\_\_\_\_  
Circle One

**COURSE INFORMATION**

Course Number: \_\_\_\_\_ - \_\_\_\_\_ Section: \_\_\_\_\_ Units: \_\_\_\_\_

Auditing is presence in the classroom without receiving academic credit, a pass/fail or a letter grade. The extent of a student's participation must be arranged and approved by the course instructor. A student wishing to audit a course is required to register for the course, complete the Course Audit Approval Form, obtain permission of the course instructor and their advisor, and return the form to The HUB prior to the last day to add a course.

Any student enrolled full-time (varies with each program) may audit a course without additional charges. Part-time or non-degree students who choose to audit a course will be assessed tuition at the regular per-unit tuition rate.

**SIGNATURES**

Student: \_\_\_\_\_  
 Approve *Date*  
 Deny

Academic Advisor or Home Dept. Head: \_\_\_\_\_  
*(Undergraduates only) (Graduates only)*  
 Approve *Date*  
 Deny

Course Instructor: \_\_\_\_\_  
 Approve *Date*  
 Deny

Home Dean or Head of School: \_\_\_\_\_  
*(Undergraduates only) (Graduates only)*  
 Approve *Date*  
 Deny