

Requirements for registering for research credit:

Working in a lab requires a large time commitment:

1. You must identify two time blocks of three hours each during the week from 9 A.M. to 5 P.M. Once you gain independence you may choose to work more flexible hours with the agreement of your faculty member.
2. You are expected to attend all lab meetings and journal clubs that the lab may have.
3. If you are taking the lab for credit you are expected to spend all credit hours in lab. For example, if you sign up for six hours of credit you should spend at least six hours per week in the lab.

Working in the lab requires dedication from you and your mentor. During busy times it is **not** permissible for you to skip lab to study for exams or write papers. If someone is expecting you to be present, it is only right that you keep the meeting.

Most biology labs are located in the Mellon Institute so you must consider travel time when planning.

Students **MUST** submit a report at the end of the semester. The report must be approved by the faculty mentor and forwarded to the undergraduate programs office (DH 1320) or email to Becky at rbollin1@andrew.cmu.edu by 5:00pm on Reading Day of finals. The report can be as little as a paragraph, and should summarize what was attempted and what was accomplished. The format is at the faculty mentor's discretion.

By signing the attached form, the student acknowledges these requirements and the deadlines associated with them.

This form is due back to Becky's Office (DH 1320) before the LAST day to add courses for the semester. Forms will be accepted after this date on a case by case basis.

Biological Sciences Undergraduate Research (03-445)

Add Request Form

Student Name _____ Student Andrew ID _____

Research Advisor's Name _____

Affiliation (ie, CMU, Pitt, Other) _____

If other please describe _____

Research Advisor's Email Address _____

Research Advisor's Phone Number _____

Number of Units to be Registered _____ Semester _____
(~ equivalent to # of hours of research/work) (i.e. Fall 2008, Spring 2008)

Project Title _____

Please summarize the work you will be doing in the lab this semester in the space below

Student Signature _____ Date _____

Research Advisor's Signature _____ Date _____

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