Print Technician

Deadline for Application: June 13, 2016
APPLY HERE: https://cmu.taleo.net/careersection/2/jobdetail.ftl?job=2003182

Description:
Oversees operations of the School of Art facilities for print media. Coordinates the daily operation and maintenance of printmaking facilities, including intaglio, lithography, serigraphy and the digital print studio. Responsible for instructing students, faculty, and staff in the proper and safe use of various print processes and equipment. Oversees student and faculty projects. Procures equipment and supplies; manages finances within set budget; hires and oversees student workers; works on occasional special projects. This person will maintain an open office with consistent hours. Be able to work with faculty staff and students. Coordinates with the department of Environmental Health and Safety for OSHA compliance and shop safety. Occasional installation and shop support for exhibitions at the Miller Gallery and special events such as open studios.

Responsibilities in the Print Studios include: lithography equipment maintenance; etching equipment maintenance, screen-printing maintenance, darkroom maintenance, purchasing of supplies; safety orientation and training.

Responsibilities in the Digital Print Studio include: maintenance of computers and installation of software; maintenance and operation of large format printers, scanners, color calibration equipment; monitoring student use and providing technical assistance; providing quality prints with reasonable turn-around time; accounting and billing for Digital print studio services and supplies.

While this position does not carry any teaching responsibilities, School of Art technicians are eligible to teach a maximum of one course per year in the School of Art, for which they are contracted separately.

Qualifications

Minimum:

- Licenses: Drivers license
- Experience: Four or more years experience in traditional and digital print processes in a workshop environment, preferably within an academic or research setting.
- Skills:
  - Intaglio, lithography, serigraphy, digital print processes and associated equipment maintenance
  - Ability to perform all phases of equipment set-up and operation
  - Ability to interact effectively and courteously with people at all levels of the organization
- Able to prioritize work and handle multiple tasks simultaneously
- Ability to maintain accurate and detailed records
- Required to have excellent communication skills, reasoning and problem solving skills
- Physical mobility: Requires wide range of mobility, i.e. ability to stoop, reach, bend at waist, grasp and pick up objects, maneuver in cramped areas, perform minor repairs to equipment, stand for long period of time, lifting 75lbs maximum with frequent lifting and/or carrying of objects weighing up to 50lbs.
- Environmental Conditions: Some exposure to hazardous materials, chemicals, etc., as well as exposure to noise and dust in the laser cutter and CNC router areas. Requisite personal protective equipment/clothing provided. Equipment operated has various moving parts and must be operated following safety procedures.
- Mental: Ability to work under pressure and meet inflexible deadlines; ability to work on several tasks simultaneously; ability to remain calm and composed when dealing with difficult situations and people.

**Minimum Education Level:** High School/GED: Masters Degree in Fine Arts preferred

**Primary Location:** United States-Pennsylvania- Pittsburgh

**FT/PT Status:** Regular full-time

**Organization:** ART

**Salary:** 15.48 – 21.53 dollars hourly