

2011 Karen Myres & Arthur Lubetz Internship Fund

Synopsis & Schedule

This award is open to third- and fourth-year Architecture students and third-year Design and Music students who plan to work on a supervised creative endeavor. **Please submit all application materials to Kristen Frambes in CFA 201.**

2011 Award Announced
Application Deadline
Winners Announced
during wats:ON? Festival
Required Presentation

21 January 2011
5PM 03 March 2011
18 March 2011

Fall 2011

Description

The Karen Myres and Arthur Lubetz Internship Fund provides financial support to undergraduate students who are undertaking summer internships or related programs in artistic venues under the guidance of established professionals. This award is available to students preparing to enter their final year of undergraduate study in the Schools of **Architecture, Design, or Music** at Carnegie Mellon University. The internship fund recognizes the importance and advantage of being immersed for an extended period in the creative processes and organizational dynamics of an architecture or design studio, music conservatory, or similar venue. Recipients will be expected to supplement their formal work/study experience through attendance at exhibitions, performances, lectures, and related events in their host community.

Mission

The goal of the Internship Fund is to provide the recipient(s) with an opportunity to learn through supervised creative activity, to broaden their artistic insights, and to benefit from the feedback of professionals respected in their fields. Funds may be used to supplement paid internships, educational programs, or volunteer efforts for non-profit organizations. Under no circumstances do funds compensate for unpaid internships.

Eligibility

- School of Architecture third- or fourth-year undergraduate
- School of Design third-year undergraduate
- School of Music third-year undergraduate
- Minimum QPA of 2.50
- If knowledge of a foreign language is necessary, candidates must demonstrate ability to communicate on at least a functional level in the language of their host country.

Award Inclusions

The grant is designed to provide support for an internship lasting a period of six to ten weeks duration. Each award provides funding of up to \$400 per week and up to \$4000 in total. Funds may be used for transportation, lodging, food, and incidentals. Students may be required to use their own funds to supplement the award or to extend their stay beyond the ten-week maximum covered by the award.

Selection Criteria & Process

- To qualify for a grant, candidates must independently apply to an internship program or similar creative experience related to their field of study.
- The program must be no less than six weeks in duration and occur during the summer preceding their final year of undergraduate study at Carnegie Mellon.
- Candidates must demonstrate an appropriate degree of competency in their selected field of study through presentation of a musical recording or architectural/ design portfolio.
- Recipients will be selected by a panel of three judges composed of faculty representing each of the affiliated schools of Architecture, Design, and Music from the College of Fine Arts.
- The jury reserves the right to award the prize to the second-ranked proposal in the event the first-ranked recipient fails to provide documentation of acceptance into their proposed internship by 08 April 2011.
- If no students meet the criteria for a grant in the current year, monies will be invested and awarded the following year.
- Students must apply no later than 03 March 2011. Announcement of the recipient(s) will be made during the wats:ON? Festival (18 March 2011).

Application Form
2011 Karen Myres & Arthur Lubetz Internship Fund

Carnegie Mellon
School of Architecture

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Instructions

Submit this application form along with all required application materials to Kristen Frambes, in the School of Architecture Office, CFA 201, by 5:00PM on 03 March 2011.

Application Submission
Requirements

1. Completed Application Form
2. Copy of internship application letter
3. Required Presentation Statement of Intent (see below)
4. Submission of a portfolio from Architecture & Design students or a musical recording from Music students

Contact Information

Name _____

Email Address _____

Permanent Address _____

City, State, Postal Code _____

Local Address _____

City, State, Postal Code _____

Local or Mobile Phone _____

Academic Information

School _____

Degree _____

Year in School _____

Cumulative QPA _____

Required Presentation
Statement of Intent

During the fall semester of the academic year following completion of their internship, recipients are required to present a lecture, exhibition, performance, or other appropriate presentation to document the benefits gained from the internship. In the space below or on a separate sheet, briefly state how you intend to document and present your experience.
