

Evaluation of Student Performance

Students are expected to attend lectures and workshops, participate in class, complete memorandum reports on time, and take the examinations. There will be one term examination and one final examination for each mini semester course. There will be weekly assignments due. These evaluative requirements allow the student to perform data analysis in two different circumstances: in-class exams provide structured problems with tight (1.5 hours for term; 3 hours for final) time constraints; memorandum reports provide less structured problems with lax (1 week) time constraints.

All scores on exams and assignments will be based on 100 points. The final grade for each term will be determined by a formula chosen at the beginning of each mini semester by each student subject to the following constraints.

Class Participation	5% - 15%
Memorandum Reports and Problem Sets (lowest grade dropped)	15% - 30%
Midterm Exam	15% - 30%
Final Exam	30% - 50%

Total Percentage Must Be 100

Final grades will be balanced between prior criteria and the SUPA guideline grade distribution. The following table specifies both the prior criteria, by the relationships between the numeric score resulting from the formula and the letter grade assigned, and the guideline grade distribution. Discretion in balancing prior criteria and the grade distribution remains the prerogative of the instructor. (Quality points refer to the SUPA nine point grading scale.)