

Carnegie Mellon University



2020 Annual Security and Fire Safety Report

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PART I: INTRODUCTION

University Profile

Founded in 1900 by industrialist Andrew Carnegie as a technical school for the children of Pittsburgh's blue-collar workers, Carnegie Mellon University has blossomed into a global treasure known for its expertise in interdisciplinary education, research, innovation and entrepreneurship.

Internationally ranked for its programs in science, technology, business, public policy, the humanities and the arts, Carnegie Mellon provides its more than 14,000 undergraduate and graduate students with an education and research enterprise characterized by its focus on developing and implementing solutions for real-world problems, interdisciplinary collaboration and creativity. The university is known as the birthplace of innovation for its groundbreaking work in areas such as machine learning and artificial intelligence, robotics, human-computer interaction and behavioral economics.

Carnegie Mellon also is widely recognized for its unique standing at the nexus of technology and society, where it produces, harnesses and leverages technological advances to improve the human condition.

The university's rich entrepreneurial culture has helped to create more than 1,000 companies and its industry collaborations and entrepreneurial activity have had a transformative economic effect on Pittsburgh and southwestern Pennsylvania.

Carnegie Mellon graduates are highly sought after for their talent and problem-solving skills. Alumni have earned top honors in fields across the spectrum, from Nobel Prizes to Academy Awards.

The university comprises seven schools and colleges — the College of Engineering, the College of Fine Arts, the Dietrich College of Humanities and Social Sciences, the Heinz College of Information Systems and Public Policy, the Mellon College of Science, the School of Computer Science and the Tepper School of Business. Its robust intercollege degree programs give students the freedom to individualize their educational experience by promoting integration and balance in the sciences, engineering, humanities and the arts.

Carnegie Mellon's main campus is in Pittsburgh, Pennsylvania, with more than a dozen degree-granting programs around the world, including satellite campuses in Africa, Australia, Silicon Valley and Qatar.

For more information, please visit www.cmu.edu/index.shtml. University demographics are available in Appendix A (page 86) of this document.

Why an Annual Campus Security and Fire Safety Report?

Federal Legal Requirements – The Clery Act

Enacted in 1990, the Jeanne Clery Disclosure of Campus Security Policy and Crimes Statistics Act (“Clery Act”) was designed to assist students in making decisions that affect their personal safety and to make sure institutions of higher education provide students, prospective students, faculty and staff with the information they need to avoid becoming victims of campus crime. The Higher Education Opportunity Act of 2008 and Violence Against Women Reauthorization Act of 2013 expanded institutions’ obligations under the Clery Act with respect to fire safety, sexual assault, domestic violence, dating violence and stalking. The Clery Act requires colleges and universities to:

- Publish an annual report by October 1 that contains three years of campus crime statistics and certain campus security policy statements. This report contains crime statistics for calendar years 2017, 2018 and 2019.
- Publish an annual report by October 1 that contains three years of fire statistics for on-campus student housing facilities and certain campus fire safety policy statements. This report contains fire statistics for calendar years 2017, 2018 and 2019.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus and certain non-campus facilities. The statistics must be gathered from campus police or security, local law enforcement and other university officials who have “significant responsibility for student and campus activities.”
- Provide “timely warning” notices of those crimes that have occurred and pose an ongoing “threat to students and employees.”
- Disclose in a public crime log any crime that occurred on campus or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department.
- Disclose in a public fire log any fire that occurred in an on-campus student housing facility, by date the fire occurred.

State Legal Requirements – The College & University Security Information Act

The Pennsylvania Uniform Crime Reporting Act (18 P.S. § 20.101 et. seq.), requires colleges and universities to:

- Report to the Pennsylvania State Police on an annual basis crime statistics for publication in the FBI’s Uniform Crime Report, which collects data on additional categories of felony and misdemeanor crime.
- Report crime rates for all reportable offenses.
- Provide the numbers of enrolled students and employees.
- Disclose information and security policies on the types of available student housing, admission of visitors to housing facilities, measures to secure entrances and standard features to secure room doors.

The Carnegie Mellon University Police Department is responsible for preparing and distributing this report. It works with many other departments and agencies, such as the Division of Student Affairs, Office of Title IX Initiatives, Environmental Health and Safety, Enterprise Risk Management, Housing Services, and the Pittsburgh Bureau of Police to compile the information.

All community members are encouraged to use this report as a guide for safe practices on and off campus. It is available on the Web at <https://www.cmu.edu/police/annualreports/>. Each member of the university community is sent an email that describes the report and provides its Web address. For a paper copy of the report, contact the Carnegie Mellon University Police Department at 412-268-6232 or campuspd@andrew.cmu.edu.

PART II: SAFETY AND SECURITY POLICIES, PROCEDURES & RESOURCES

The Carnegie Mellon University Police Department—Who We Are

The Carnegie Mellon University Police Department is the primary department at the university charged with promoting campus safety and security. This task, however, is not one the department can accomplish alone. Crime prevention, risk identification and problem solving are the responsibilities of everyone. We ask you to join us in these efforts by reading this report and reporting any matters of personal or campus safety or security.

The University Police Department's address is 300 South Craig Street, Room 199, Pittsburgh, PA 15213. The physical entrance to the department is on Filmore Street. The University Police Department is open 24 hours a day, 365 days a year. The telephone number on campus using the university's phone system is 8-2323, or 412-268-2323 when off-campus or when using a cell phone or other non-university phone.

The department consists of 24 police officers and 38 security guards along with 23 other team members dedicated to providing first-class service to the community. Officers and guards patrol the campus on foot, by bicycle and in vehicles. Several officers, guards and a supervisor are on duty 24 hours a day. The Communications Center is staffed with trained dispatchers who answer calls for service, dispatch officers and other emergency services to incidents and monitor intrusion detection and fire alarms.

We hope you will find this report informative and helpful, and that your time at Carnegie Mellon University will be both pleasant and safe. If you have questions or would like further information about safety and security at Carnegie Mellon University, please visit our website at www.cmu.edu/police/.

Campus Policing and Security Policies

Law Enforcement Authority

The University Police Department is made up of sworn/commissioned police officers and non-sworn security guards. The sworn police officers derive their law enforcement authority from the Constitution of the Commonwealth of Pennsylvania, Article 6 and from Statute, 22 Pa. C.S. § 50, Section 501 of the Act of November 15, 1972, P.L. 1063 No. 271 (also known as Act 501). Act 501 gives university police officers “. . . all the powers of a police officer in the Commonwealth, in and upon, and in the immediate and adjacent vicinity of, the property of the corporation.” All police officers are required to complete a basic police academy training course approved and authorized by the Pennsylvania Municipal Police Officers Education and Training Commission. Officers also are required to attend mandatory in-service training throughout the year to enable them to perform more efficiently and safely.

The Carnegie Mellon University Police Department became the first state accredited campus police agency, a highly prized recognition of law enforcement professional excellence. The department was in full compliance with all applicable standards in order to attain accredited status. The Pennsylvania Law Enforcement Accreditation Program contains 138 standards. For more information, go to www.cmu.edu/police/.

The non-sworn security guards receive orientation training in areas such as cultural diversity, building security, key control, procedures related to arrests by police officers and patrol procedures. Guards also train in specialty areas, including medical emergencies and hazardous wastes, and assist police officers in all of these areas. Security guards supplement university police officers by patrolling academic buildings every night of the year and are authorized by Title 18 Pa. C.S. § 508 to assist a police officer in effecting an arrest. In addition, four security guards participate in the Neighborhood Security Guard Program, a collaborative program between University Police, the Division of Student Affairs and Housing Services, to provide additional security presence in the university's residential areas during the evening hours.

Throughout the year, eight parking enforcement/traffic officers, working varying shifts, patrol university parking lots and garages both on and off campus in marked vehicles, and assist stranded and disabled motorists.

All police officers and guards are trained in CPR, First Aid/First Responder and the use of AEDs (automatic external defibrillators).

Interagency Cooperation

The Pittsburgh Bureau of Police, the Allegheny County Police Department and the Pennsylvania State Police are major elements in a crime-prevention network that includes the campus police departments of all Pittsburgh colleges and universities. Students attending Carnegie Mellon University benefit from the cooperative relationship that University Police enjoy with federal, state, county and city police agencies. The University Police Department relies on these relationships for support on several levels. In addition to passing critical information to one another, the University Police Department has immediate contact with the Pittsburgh Emergency Operations/911 Center. This arrangement allows unfettered access to mutual aid and support from the Pittsburgh Police, the Pittsburgh Bureau of Fire and the Pittsburgh Emergency Medical Service. Pittsburgh city officers regularly patrol the city streets that border and pass through campus and often work at large annual and special events that occur on campus.

Reporting Criminal Incidents and Other Emergencies

It is critically important that all crimes occurring on campus or in/on university owned or leased off-campus buildings and property be immediately reported to University Police. For each incident reported, an investigation is conducted and a file is created. Crimes can be reported at any time of day or night seven days a week:

- In person, at the University Police office at 300 South Craig Street, Room 199 (use the entrance on Filmore Street), OR
- By calling University Police at 8-2323/412-268-2323 or by using one of the 290 emergency phones on campus.

All students, faculty, staff and guests are encouraged to promptly and accurately report criminal incidents, accidents and other emergencies to the University Police Department. Witnesses to a criminal incident are encouraged to independently report crimes to University Police or appropriate law enforcement agencies when the victim of the crime elects or is unable to make a report. University Police take reports of all crimes that occur within their jurisdiction, with two exceptions: homicides and forcible sexual assaults where the perpetrator is a stranger will be reported to the Pittsburgh Police and investigated jointly with University Police.

Campus Security Authorities

To further encourage the timely reporting of crimes on campus, the following persons have been designated as “campus security officials” to whom incidents may also be reported:

- Vice President of Student Affairs and Dean of Students
- Associate Vice Presidents of Student Affairs
- Associate Dean(s) of Student Affairs
- Assistant Dean(s) of Student Affairs
- Director of Residential Education and Associate Directors of Residential Education
- Director of Community Standards and Integrity and Coordinators of Community Standards and Integrity
- Director of Title IX Initiatives and Title IX Coordinator
- Staff members in the Office of Title IX Initiatives
- Deputy Title IX Coordinators
- Associate Dean of Student Affairs & Executive Director of the Center for Student Diversity and Inclusion
- Staff members in the Center for Student Diversity and Inclusion
- Associate Dean of Student Affairs and Director of SLICE and Associate Directors of SLICE
- Housefellows and College Liaisons
- Chief Human Resources Officer
- Members of the University Police Department
- Director of Athletics
- Associate and Assistant Director(s) of Athletics
- Varsity Team Coaches

In addition, community advisors and resident assistants play a key role in supporting a safe and secure environment in the residence halls. Community advisors and resident assistants are responsible for:

- reporting criminal activity in residence facilities;
- maintaining appropriate documentation of incidents that occur in residence facilities;
- responding to emergency situations that may arise in residence facilities.

When appropriate, staff from Housing, Student Affairs and/or University Police may be involved in answering a call for assistance or responding to reports of criminal activity.

Emergency Phones

The university has installed 290 two-way emergency phones— call boxes or pedestal mounted “blue light” phones— throughout the Pittsburgh campus for use during emergencies. With the touch of a button, the caller is immediately connected to a University Police dispatcher in the Communications Center. The location of the call is automatically recorded and response is immediate. Emergency phone locations may be viewed on a map provided at <https://www.cmu.edu/alert/index.html>.

Monitoring and Recording Off-Campus Criminal Activity

The University Police Department relies on its close working relationships with local law enforcement agencies to receive information about criminal incidents in which students, employees, and/or officially recognized student organizations may be involved. The University Police Department will actively investigate any crime information it receives concerning or involving a member of the Pittsburgh campus community. If the university is notified of a situation in which a campus community member is a victim of a crime, even if the crime occurred several blocks or miles away, the department may issue a Crime or Safety Alert detailing the incident and providing tips so that community members have adequate information regarding potential risks.

Professional Counselors

Carnegie Mellon’s Counseling and Psychological Services (CaPS) offers students the opportunity to talk privately about personal, academic, or other concerns in a safe, confidential setting. After an initial consultation with a CaPS therapist, students are referred to available mental health resources at Carnegie Mellon or in the larger Pittsburgh community. Under the Clery Act, “Professional Counselors,” such as the counselors in CaPS, are not considered to be campus security authorities when acting in their professional capacity and are not required to report crimes for inclusion into the annual disclosure of crime statistics. The university does not require professional counselors to encourage clients to voluntarily and confidentially report crimes for inclusion in the crime statistics.

Access to Campus Facilities and Residences

Access to campus buildings and grounds is a privilege extended to students, faculty, staff and authorized guests. Except for university-owned residence facilities, which are always locked, most campus facilities are open during weekday business hours (note, facility access may be temporarily restricted due to the COVID-19 pandemic). After normal business hours, a number of academic buildings are secured by means of a card-access system granting access only to holders of active Carnegie Mellon University ID cards or sponsored guest cards. Individuals who wish to enter card-access controlled university buildings or property during non-business hours, on weekends or for special events should contact the appropriate department administrator, the facilities coordinator/manager for the building, or the University Police Department.

Special Procedures for Access to Residence Areas

As a private university, Carnegie Mellon University has the right to limit access to and control activities on its campus. Carnegie Mellon University students, their escorted guests and authorized representatives of the university are the only individuals permitted in the private areas of the residence facilities.

All Carnegie Mellon University-owned residence facilities are locked 24 hours a day and are equipped with electronic locks. Students residing in university-owned housing receive a card programmed to provide access to their assigned buildings and private living areas. The electronic locks require individuals to “tap” their access cards twice, once to pass through building entrance doors and again at their private entrances, where they must also enter their user-specific PIN numbers in the locks’ keypads. Building access occurs through the main entrance(s); all other exterior doors are considered emergency exits only.

One university residence facility (the Residence on Fifth) has a service desk that is staffed by student desk attendants 24 hours a day when classes are in session. Two university residence facilities – (Donner House and Morewood Gardens) are staffed by student desk attendants from 10:00 am until 2:00 am daily when classes are in session. Non-resident visitors and guests are welcome in the residence halls, but they must be escorted by their resident host at all times. Overnight guests are not permitted for more than two consecutive nights. Overnight guests who are not university residents are encouraged to register with the residential life staff in case of an emergency.

Hard keys are issued to students living in university-rented housing areas not equipped with electronic locks or card readers. The keys provide exterior door and individual apartment door access.

The Neighborhood Security Guard Program, a collaborative program between University Police, Housing and the Division of Student Affairs, provides additional security presence in the university’s residential areas during the evening hours. The Neighborhood Security Guard Program assigns four security guards from University Police to the three main residential “neighborhoods” from 11 p.m. to 7 a.m. when classes are in session. The three neighborhoods are the Oakland Community residence facilities; the Morewood residence facilities including the Greek Quad; and the Hill Area residence facilities. A goal of the program is for residents to become better acquainted with neighborhood guards and seek their assistance as needed. In addition to completing rounds and interacting with residents, guards report lighting and maintenance issues that might impact safe travel around residential buildings.

University Police increase their patrols of residence areas during university break periods. During the winter break, most university residence facilities are closed with the exceptions of: Morewood Gardens, Morewood E-Tower, Residence on Fifth, Shirley Apartments, Doherty Apartments, Webster Hall, and Fairfax Apartments. All other residence facilities are locked and inaccessible to residents. Residence of Fifth’s front desk remains operational over the winter break.

Housing Assignments

University housing is available for students in university-managed residence halls and apartments. Room types include singles, doubles, triples, quads, apartments and suites. University housing facilities are all gender, with the exceptions of Scobell House (all-male) and McGill House (all-female).

Housing assignments for first-year residents are completed through an application-based process. Housing assignments for upper division students are completed through Room Selection, a process in which residents are assigned a random room selection number, used in conjunction with their class standing, to determine the order that students may select their housing assignment for the next academic year. Housing assignment changes during the academic year are managed through a waitlist. All university housing residents electronically receive a web link to "Housing Policies," an electronic publication that outlines housing policies and procedures, including information on housing security and University Police.

Housing assignment procedures may be temporality altered due to the COVID-19 pandemic.

Security Considerations in the Maintenance of Campus Facilities

Carnegie Mellon University maintains a strong commitment to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various campus departments conduct security surveys to identify areas throughout the campus where lighting appears to be inadequate or that may require additional landscape control. University Police personnel assess the physical condition of campus facilities (including landscaping, grounds keeping and outdoor lighting) on their regular patrols of university property. If lights are discovered to be out or dim, officers report the condition to a police dispatcher who will initiate an online work order, which is acted upon by a Facilities Management and Campus Services (FMCS) representative usually within 24 hours or the next business day. All members of the campus community are encouraged to report deficient physical conditions to FMCS by phone at 8-2910/412-268-2910, via the campus intranet (see www.cmu.edu/fms/service-requests.html) or by calling University Police.

University Police and representatives from the FMCS locksmith shop work together to respond to inoperative locking mechanisms. Community members are encouraged to promptly report any locking mechanism deficiency to the FMCS Service Response Center (8-2910/412-268-2910) or to University Police (8-2323/412-268-2323).

FMCS is available 24 hours a day, seven days a week via 412-268-2910. Maintenance personnel are on-site at all times to respond to calls for emergency maintenance service regarding unsafe facility conditions or those raising concerns for personal safety and property protection. These conditions may include unsafe steps or handrails, unsafe roadways on campus and unsecured equipment. An FMCS representative can usually respond to the site of the emergency request within 30 minutes of the report regardless of the time of day.

All unsafe conditions relating to student residence areas should be directed to Housing Services in person at the Housing Services office located at the Residence on Fifth (4700 Fifth Avenue), by phone to 8-2139/412-268-2139 during business hours, 8:30 a.m.-5 p.m., Monday through Friday (excluding holidays and breaks). After hours, unsafe conditions and emergencies should be reported to FMCS at 8-2910/412-268-2910.

Postal Services

Postal Services helps to ensure the safety and security of the campus community by screening all incoming and outgoing packages for characteristics indicating suspicious or potentially hazardous contents, in compliance with regulations set forth by Transportation Security Administration, United States Postal Inspection Service, and United States Postal Service. All Carnegie Mellon University Postal Services employees receive training in the identification of suspicious or potentially hazardous parcels and the processes to handle, segregate, and report them. As federally mandated, Postal Services maintains a segregation area for packages identified as potentially dangerous, and reports receipt of items such as these immediately to University Police. Additionally, Postal Services works with the Division of Student Affairs, University Police, and the US Postal Inspection Service by providing information for investigations into lost and stolen mail, mail and identity fraud, and threatening and/or harassing communications.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime, safety and/or emergency issues, the University Police Department, in conjunction with other departments on campus, from time to time, issues alerts to notify students, faculty and staff in a timely manner of serious crimes and other important events occurring on and near campus. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to University Police so that the appropriate type of alert can be issued, if warranted. Additionally, community members are advised to report crimes or other serious incidents to university administrators (see Reporting Criminal Incidents and Other Emergencies at p. 8). University administrators will promptly notify and collaborate with University Police to issue an alert, if warranted.

“Crime Alerts” are issued to advise the community about individual crimes or a series of crimes against persons (e.g., an assault or robbery) or crimes against property (e.g., multiple office thefts or burglaries in residence areas) in which the university itself or a member of the university community is a victim. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks.

“Safety Alerts” are issued concerning the following: (a) temporary disruptions in public safety services (e.g., the city 911 emergency notification system), public utilities or mass transit systems; (b) serious crimes that occur in the surrounding Oakland neighborhood, in other parts of the city of Pittsburgh and Allegheny County that students are likely to frequent and neighborhoods where significant numbers of students live in non-university housing; and (c) crime prevention tips prior to seasonal community events and holidays, and during first-year student orientation week and student move-in periods to reinforce and remind new and returning students of the need to take steps to enhance their own personal safety and the security of their belongings.

“Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees. Emergency Alerts may be issued in response to any events that constitute an immediate threat to the campus community, including but not limited to criminal activity, extreme weather or natural disasters. The university’s emergency alert system is known as “CMU-Alert.” This system notifies subscribers if there is an incident/event on campus that threatens public safety. All students, faculty, and staff are automatically registered for CMU-Alert. Additional information about CMU-Alert can be found at www.cmu.edu/alert. In addition to email messages, voice and text Emergency Alerts are sent to office and personal phones that are listed in the Student Information Online (SIO) system and Workday, the university’s Human Resources management system. Emergency Alerts may also be issued in conjunction with Crime Alerts or Safety Alerts.

Distribution of Crime & Safety Alerts

The University Police Department issues crime and safety alerts in two formats—hardcopy and electronic postings. Paper alerts are posted on bulletin boards in all academic buildings and residence halls by staff from University Police and the Division of Student Affairs. In some academic buildings, alerts are posted on bulletin board space identified as “For Police Use Only.” Alerts are removed 30 days after their original posting dates.

If there is an incident/event on campus that threatens public safety, special email broadcasts - or “blasts” - are issued to all students, faculty and staff via the campus-wide email system and notifications are sent via the CMU-Alert system.

Emergency Response and Evacuation Procedures

Carnegie Mellon University has procedures in place to issue emergency notifications. These messages serve to alert the campus community of potential or actual threats to health or safety.

Emergency notifications will be deployed as quickly as possible once there is confirmation of a serious immediate threat to the health or safety of the campus community. Messages have been pre-scripted for several types of emergencies, although the content of these messages and their initiation may be customized to the situation, if and as necessary.

The decision-making group for deployment of emergency messaging is the Core Team of the Emergency Preparedness and Response Team. The Core Team includes senior representation from the following departments/divisions: Enterprise Risk Management, University Police, Facilities Management and Campus Services, Student Affairs, Computing Services, and Internal Communications.

In the event of an emergency constituting an immediate threat to the health or safety of students or employees, representatives of the Core Team or their designees will, without delay, and taking into account the safety of the community, determine the content of the emergency notification and initiate the emergency notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

Procedures for Emergency Alerts

If a serious immediate threat is confirmed, members of the Core Team may launch an emergency notification either from the book of prewritten scripts or extemporaneously. Representatives of the Core Team or their designees are equipped with instructions on how to launch a message to cell phones, landlines and email.

The Core Team may craft follow-up information to the community as needed. These notices are posted on a dedicated website, www.cmu.edu/alert.

Confirming an Emergency

Incidents are reported to University Police, which operates a dispatch center 24 hours a day, seven days week, year-round. The phone number for University Police (412-268-2323) is widely published throughout the campus community and all suspicious behaviors, crimes, accidents or injuries should be reported to that number. Police or security staff is dispatched to investigate and verify reported incidents, where appropriate. Information is passed on to the Chief of Police, members of the Core Team and Executive leadership.

Members of the Core Team or their designees will also seek first-hand information either from individuals at the scene or from reliable individuals who have gained information from reliable sources.

Notification of Appropriate Segments of the Community

During the fall and spring semesters, all segments of the campus community (faculty, staff and students) receive emergency notifications. For the summer months, when many students and faculty are not on campus, the university may elect to send notifications to a smaller list of emergency coordinators and floor marshals, depending on the nature of the emergency. This smaller group is trained to assist with further notifications, evacuations or sheltering in place.

Determining the Content of an Emergency Alert

If a serious immediate threat is confirmed, members of the Core Team can authorize the launch of a message either from the book of prewritten scripts or extemporaneously.

Scripts have been drafted for water main break, power outage, hazardous material spill, tornado watch, tornado warning, suspicious package found, bomb scare, fire on campus, gunman on campus, natural gas leak, campus evacuation, severe weather watch and severe weather warning.

Initiation of the Emergency Alert System

Members of the Core Team or their designees are responsible for deploying emergency notifications. Once the decision to issue an Emergency Alert is made and the content of the message is drafted, the actual alerts are issued as follows:

- Voicemail & Text Messages: Several staff members from Internal Communications, University Police, and Enterprise Risk Management may launch an emergency alert either through the internet or via telephone.
- Email Broadcasts: Marketing and Communications, the department which manages official campus email communications, initiates the email notification system. Email messages are also delivered through the university's alert notification system.
- Social Media: Messages may be posted to the university's various social media channels
- Website: Messages are posted to www.cmu.edu/alert

Titles of Departments Responsible for Issuing Emergency Alerts

- Enterprise Risk Management
- University Police
- Facilities Management and Campus Services
- Student Affairs
- Computing Services
- Internal Communications

Disseminating Emergency Information to the Larger Community

The university's Media Relations department will work with external news media to disseminate information to the larger community as appropriate to the nature of the emergency. Messages to the external community will be consistent with the messages disseminated to the internal university community. The university's emergency notification website and social media outlets are accessible to the greater community as well.

Testing of Emergency Response and Evacuation Procedures

The university tests its emergency notification system periodically throughout the year. The tests are both announced in advance to the university community via internal communication outlets, including a campus-wide email or unannounced. The tests are also used to encourage individuals to validate their contact information in SIO and Workday. Following the tests, results are documented and any necessary adjustments are made.

Missing Student Notification

In accordance with the Higher Education Opportunity Act of 2008, Carnegie Mellon University has adopted a Missing Student Notification Protocol, which is available at <https://www.cmu.edu/student-affairs/theword/community-policies/missing-student-protocol.html>.

Confidential Contact

Under this protocol, each student may elect to register a Confidential Contact person who will be notified by Carnegie Mellon University if the student is determined to be missing. Confidential Contact information will be kept confidential and will only be accessible by authorized personnel in furtherance of a missing person investigation. Students who wish to register a Confidential Contact for notification through the missing student protocol may do so by logging into Student Information Online (SIO) at www.cmu.edu/hub/sio and updating their “Manage Family & Friends” information under the “My Info” tab.

Missing Student Procedures

Any community member may contact University Police or Student Affairs to report concern that a student may be missing. If the report did not originate through University Police, the information will be immediately conveyed to University Police to begin an investigation.

If the University Police investigation determines that the student is missing, the university will notify the student's Confidential Contact no later than 24 hours after the determination that the student is missing. If the missing student is under the age of 18 and not emancipated, the university will contact a custodial parent or guardian, in addition to the Confidential Contact. The university will also notify the appropriate local law enforcement agency within 24 hours of the determination that the student is missing.

Daily Crime Log

The University Police Department maintains a daily crime log that records, by the date the incident was reported, all crimes and other serious incidents that occur on campus, in a non-campus university owned or controlled building or property and on public property that is within campus or immediately adjacent to and accessible from campus.

The Daily Crime Log—also known as the Student Right to Know Report—is available for public inspection at the University Police Department’s Communications Center located at 300 South Craig Street, Room 199 (use the Filmore Street entrance). The Daily Crime Log includes the nature, date, time and general location of each crime reported to the department, as well as the disposition of the complaint, if that is known at the time the log is created. The department posts specific incidents in the daily crime log within two business days of receiving a report of an incident. The department reserves the right to exclude crime report information from the log in certain circumstances.

Safety Education and Awareness

Preventing Crime through Building Partnerships

While crime prevention is a top priority of the University Police Department, the department cannot protect everyone everywhere at all times. Thus, every member of the community is invited to partner with the department in this important effort. Together with other campus offices, the department provides programs to enhance personal safety, teach proactive crime reduction strategies and help community members develop personal safety habits, which contribute to a healthy community.

The department's crime prevention strategy rests on a multi-layered foundation of proactive area patrol of the campus, crime prevention education and training, building and area security surveys and property registration. This approach relies on the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging community members to take responsibility for their own and others' safety.

Throughout the year, members of the department's Crime Prevention Unit are available to assist any individual or group in planning, presenting and coordinating programs of interest or concern, or conducting safety and security seminars in residence halls, department offices and any other setting on and off campus. These seminars can be tailored to meet the needs of the group and can be arranged by calling the University Police at 8-2323/412-268-2323 or by emailing campuspd@andrew.cmu.edu. Listed below are some of the programs and services offered by the department.

Rape Aggression Defense (RAD): The University Police Department offers the Rape Aggression Defense System (RAD) program to women in the university community. This self-defense class, designed specifically for women, is a nationally recognized twelve-hour course that teaches women the skills that can help prevent or survive a violent attack. The department usually offers a RAD program twice each semester during the regular academic year. In partnership with the Athletic Department, the University Police Department also offers RAD as a 3-unit course to all registered students.

Operation Identification: This is a nationally recognized property identification program open to all members of the university community. As part of the Pennsylvania Crime Watch Program, Operation Identification's goal is to deter thefts and burglary and aid in the recovery of stolen items by encouraging the engraving of personal identification numbers on valuable property and tracking important identifying information about such items. Thieves tend to shy away from property with engraved numbers due to the difficulty of selling it on the open market. If an item is stolen and later recovered, the identification number will assist law enforcement agents in returning it to its rightful owner.

Campus Crime & Safety Alerts: An alert is released by the department any time a crime or other serious incident affects the safety of the community. See page 12 under Timely Warning Notices – Crime, Safety & Emergency Alerts.

Emergency Phones: These two-way call boxes are located strategically around campus. They allow an individual in need of assistance to speak directly with a University Police dispatcher. Activation of the call button on either the yellow box style or pedestal "blue light" model immediately identifies the caller's location, and the police dispatcher will direct the appropriate emergency response personnel to the caller.

Sexual Assault and Sexual Violence Prevention Programs: Information regarding additional sexual assault, domestic violence, dating violence and stalking prevention programs is available at: <http://www.cmu.edu/title-ix/education-and-training/index.html>.

Green Dot Bystander Intervention Program: Carnegie Mellon has adopted and implemented this nationally recognized, evidence-based approach aimed at reducing and eliminating power based personal violence including sexual assault and intimate partner violence. A detailed description of the CMU Green Dot initiative is available at: <https://www.cmu.edu/health-services/health-education-and-resources/green-dot.html>

Campus Shuttle/Escort Transportation Services

CMU Shuttle Service: Coordinated by Parking and Transportation Services, the shuttle is a fixed route, fixed stop transportation option available to all CMU students, faculty and staff. Currently, shuttle buses operate between campus and North Oakland, Shadyside, Bakery Square (Google Headquarters) and the Pittsburgh Technology Center... The North Oakland and Shadyside routes have been expanded to service members of the university community who reside as far as Shady Avenue in Shadyside. The Bakery Square shuttle provides another transportation opportunity for affiliates who reside in Shady Avenue and Fifth Avenue areas.

CMU Escort Service: Also coordinated by Parking and Transportation Services, the service operates from 6:30 p.m. to 6:30 a.m. and serves the geographical areas surrounding Carnegie Mellon, including Squirrel Hill, Shadyside and Oakland. The service provides transportation from six designated campus pick-up locations to the intersection closest to the rider's residence. The pick-up locations are marked by official university signage, bearing the word "Escort." The service is limited to a 1.5-mile radius from campus.

For complete information about CMU's shuttle or escort transportation services, please visit: <https://www.cmu.edu/parking/shuttle/index.html> or follow the service on Twitter at <http://twitter.com/AndysBuses>. All operating shuttle or escort vehicles may be tracked in real time on computers and smart phones via the free Ride Systems app, which is available at <http://www.andysbuses.com/>

Alcohol and Other Drug Policies

Carnegie Mellon University policy prohibits the unlawful possession, use or distribution of alcohol and controlled/illicit drugs by any member of the university community on university property or as part of any of its activities. All community members are expected to fulfill their obligations and responsibilities pursuant to university policy as well as the laws of the United States and the Commonwealth of Pennsylvania (or applicable laws for other jurisdictions where Carnegie Mellon University operates). Applicable university policies permit taking action beyond, or separate from, any criminal action that may be taken by authorities. Disciplinary action taken by the university may be in addition to criminal penalties. Both students and employees are subject to applicable local, state and federal laws.

The university's Alcohol and Drug Policy is available at <https://www.cmu.edu/policies/administrative-and-governance/alcohol-and-drug-policy.html>.

Alcohol & Drug Policy

Students at Carnegie Mellon University are expected to be acquainted with and abide by the laws of the United States and the Commonwealth of Pennsylvania (or applicable laws for other jurisdictions where Carnegie Mellon University operates) and university regulations regarding alcohol and drugs and to be aware of the social, physiological and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. The university provides regular educational programs on alcohol and drug abuse as well as counseling services.

The university alcoholic beverage policy is consistent with the laws of the Commonwealth of Pennsylvania, which prohibit the attempted or actual possession, consumption, and transportation of alcoholic beverages by and to persons less than 21 years of age. Knowingly selling or providing alcoholic beverages to underage individuals, as well as misrepresentation of age to a licensed dealer or other persons who sell or furnish intoxicating liquors are also prohibited.

Active Medical Assistance Protocol

The university community values the health and safety of its members and supports an environment that encourages students to come to the assistance of one another. To that end, certain provisions—known as the Active Medical Assistance Protocol—have been made to encourage community members to take responsible action when the health or safety of a student is compromised due to overuse or abuse of alcohol or illicit substances and/or as a result of hazing activity. Amnesty from university disciplinary action and University Police action will be granted to the student(s) for whom medical assistance is summoned and for those seeking assistance from emergency services personnel when all of the following conditions apply:

1. An individual contacted emergency services personnel based on a reasonable belief that another individual was in need of immediate medical attention, which had not otherwise been sought, to prevent death or serious bodily injury;
2. The individual seeking assistance provided their own name to the emergency services personnel; and
3. The individual requesting assistance remained with the individual believed to be in need of medical assistance until emergency services personnel arrived and the need for the concerned individual's presence had ended.

Those seeking assistance will be assured that the university will likewise not pursue further university action against any individual or organization involved in such an incident when appropriate medical attention is sought. Students who are directly involved in attending to the compromised student until help arrives will also be granted amnesty from university action. Students involved in an incident for which amnesty is granted will be provided appropriate educational or developmental interventions.

In cases where help is indicated but not sought, the most severe disciplinary action will be taken against all students involved.

Alcohol & Drug Abuse Education Programs

Student Affairs provides three levels of substance abuse education, awareness and prevention programs:

- Universal Education Programs – All new undergraduate students must complete *AlcoholEDU* and *Sexual Assault Prevention for Undergraduates*, two online courses that address the issues of substance abuse and sexual violence. These courses use evidence-based methods to help empower students to contribute to a safe and positive campus environment. Additionally, all new undergraduate students participate in six hours of Orientation Weekend programming related to healthy decision-making and community expectations, with a core focus on alcohol and drugs.
- The university recently launched *Sexual Assault Prevention for Graduates*, a training program designed specifically for graduate students. *Sexual Assault Prevention for Graduates* is available for all graduate students, though completion is optional.
- Selective Education Programs – Interactive group sessions, focused on safer drinking, risk reduction, and recognizing and responding to substance use concerns are offered throughout the year to student groups, including first-year communities, athletic teams, Greek organizations, and resident assistants.
- Indicated Education Programs – Substance use assessments, behavior change support, and referrals are provided for students who violate substance use policies or have concerns about their substance use. University Health Services offers a Collegiate Recovery Community Program that strives to connect, support, and engage students in seeking recovery from addiction to alcohol and other drugs (see <https://www.cmu.edu/health-services/alcohol/recovery/>).
- Employee Assistance Program – The Employee Assistance Program (EAP) is a CMU-sponsored program for employees and their household members that provides support, resources, and information for personal and work-life issues. Our EAP provider, GuidanceResources, can assist with everything from confidential counseling and legal resources to access to daycare locators and college planning specialists. All EAP services are confidential and provided at no cost to employees. Information regarding EAP is available at https://www.cmu.edu/hr/benefits/healthy_living/eap/.

The university's Counseling and Psychological Services (CaPS) is available as a resource to the student population for initial assessment of drug and alcohol problems, treatment of problematic but less severe substance use and referrals to off-campus, outpatient and inpatient treatment programs.

CaPS and University Health Services can assist students who need a referral to drug and alcohol treatment programs in the community. These referrals may be to inpatient or outpatient clinics or to private practitioners who treat substance abuse problems.

Information about appropriate community twelve-step groups is available through CaPS and University Health Services. Students may choose to participate in twelve-step programs in conjunction with treatment for other primary conditions through CaPS or elsewhere. Some of the twelve-step programs that are available in the Pittsburgh area include Alcoholics Anonymous, Narcotics Anonymous, Al-Anon and the Adult Children of Alcoholics Network of Greater Pittsburgh.

Workplace Violence

Carnegie Mellon University is committed to maintaining a safe and secure environment for students, faculty, staff and visitors. Threats or acts of violence against anyone on property owned or controlled by the university will not be tolerated. Such behavior may result in criminal arrest and prosecution and/or disciplinary action, up to and including dismissal, against the perpetrators whether they are students, faculty or staff.

Any person who makes threats or engages in violent behavior while on property owned or controlled by the university may be removed from the premises as quickly as safety permits. They may be required to remain off university premises pending the outcome of an investigation. Any university student, faculty or staff member who violates this policy will be subject to disciplinary action in accordance with university policies and procedures applicable to students, faculty and staff. Threatening behavior may include—but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives.

Policy on Deadly Weapons

Deadly weapons are prohibited on any property owned or controlled by Carnegie Mellon University. Deadly weapons include, but are not limited to, firearms (loaded or unloaded), pellet guns, flare guns, tranquilizer guns, stun guns, spear guns, dart guns, knives with blades larger than a folding pocket knife, switchblades, daggers, striking instruments (such as clubs, truncheons, blackjacks, metal knuckles and sap gloves), martial arts weapons, bow and arrow combinations, and explosive devices.

Any person who possess deadly weapons in violation of this policy will be required by University Police to remove the weapons and/or themselves from university property. Any university student, faculty or staff member who violates this policy shall be subject to action in accordance with university disciplinary policies and procedures for students, faculty and staff.

The Deadly Weapons policy does not apply to commissioned Carnegie Mellon police officers, other duly-appointed law enforcement officers, members of the U.S. armed forces when on duty and security personnel approved in advance by the Chief of Police or designee. Upon advance request, the Chief of Police or designee may approve exceptions for activities related to the educational mission of the university (e.g. physical fitness activities or theatrical productions).

The Deadly Weapons policy is available at <https://www.cmu.edu/policies/safety-and-security/deadly-weapons.html>.

Reporting

All members of the university community are encouraged to report threatening or violent behavior, whether that behavior is exhibited by a member of the Carnegie Mellon University community or by visitors to the campus. Any employee who becomes aware of, or believes that he or she has witnessed an incident of violent or threatening behavior, or who is the recipient of threatening and/or violent behavior, should immediately report such incident(s) to University Police and the employee's supervisor, the supervisor's manager or Human Resources.

Individuals should also notify University Police at 8-2323/412-268-2323 if they believe that someone may be in imminent danger or if they witness someone being physically harmed. Such behavior should be reported regardless of the personal or professional relationship between the apparent perpetrator and victim.

In order to protect the reporting individual(s) as well as the alleged offender from possible retaliation, a report of threatening and/or violent behavior is disclosed only to those receiving the original report, to individuals with a need to know, to law enforcement and as required by law or court order.

Important Telephone Numbers and Email Addresses

- **UNIVERSITY POLICE DEPARTMENT**

- **EMERGENCY: 8-2323 or 412-268-2323**
- Non-emergency: 8-6232 or 412-268-6232
- Email: campuspd@andrew.cmu.edu

- **Director of Security and Chief of University Police**
 - Thomas A. Ogden
 - 8-2328 or 412-268-2328
 - Email: togden@andrew.cmu.edu
- **Lieutenants Contact**
 - Robert Opferman
 - 8-4392 or 412-268-4392
 - rgo@andrew.cmu.edu
- **Investigations**
 - 8-4185/2323 or 412-268-4185/2323

- **OFFICE OF TITLE IX INITIATIVES**

- Non-emergency - 8-7125 or 412-268-7125
- Email: tix@cmu.edu
- Web: www.cmu.edu/title-ix

- **UNIVERSITY HEALTH SERVICES**

- 8-2157 or 412-268-2157

- **COUNSELING & PSYCHOLOGICAL SERVICES**

- 8-2922 or 412-268-2922

- **PARKING SERVICES**

- 8-2052 or 412-268-2052

- **FACILITIES MANAGEMENT & CAMPUS SERVICES**

- 8-2910 or 268-2910
- Email: Fixit@andrew.cmu.edu

PART III: PREVENTING AND RESPONDING TO SEXUAL HARASSMENT, SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE AND STALKING

Sexual Misconduct Policy

The mission of Carnegie Mellon University is to cultivate a transformative educational experience for its students that is committed to promoting and safeguarding their personal health and well-being. In addition, the mission is to create a collaborative environment open to the free exchange of ideas, where research, creativity, innovation, and entrepreneurship can flourish and where individuals can achieve their full potential. It is the policy of Carnegie Mellon University to maintain an academic and work environment that promotes the confidence to work, study, innovate and perform without fear of sexual misconduct. Such misconduct diminishes individual dignity, is contrary to the values of the university and is a barrier to fulfilling the university's mission. It will not be tolerated at Carnegie Mellon University. Therefore, it is a violation of the Carnegie Mellon University Sexual Misconduct Policy to have or engage in any sexual activity with any member of the community without the clear, freely chosen consent of those involved. The Sexual Misconduct Policy also prohibits retaliation against any individual who initiates an inquiry or who lodges a complaint in good faith.

The Sexual Misconduct Policy is available at <https://www.cmu.edu/policies/administrative-and-governance/sexual-misconduct/policy-statement.html>.

Prohibited Conduct

Carnegie Mellon University's Sexual Misconduct Policy prohibits sexual assault, sexual exploitation, stalking, dating violence, domestic violence, retaliation and violation of protective measures. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of the Sexual Misconduct Policy or related criminal laws may be subject to discipline up to and including expulsion / termination, or removal from campus.

The procedures for adjudicating an alleged violation of the Sexual Misconduct Policy depend on the student/employee status of the individual against whom the allegation is made and also depends on whether the alleged conduct constitutes Federal Rule Sexual Misconduct or Other Prohibited Conduct.

Federal Rule Sexual Misconduct & Other Prohibited Conduct

On May 19, 2020, the Department of Education issued a Final Rule under Title IX of the Education Amendments of 1972 with an effective date of August 14, 2020. The Final Rule governs how certain acts of sexual misconduct are defined under Title IX and sets forth the procedures and other requirements for adjudicating claims of such conduct (the "Final Rule"). The Sexual Misconduct Policy classifies the conduct described in the Final Rule as "Federal Rule Sexual Misconduct."

The Sexual Misconduct Policy defines Federal Rule Sexual Misconduct as follows:

- A subset of Prohibited Conduct that rises to a level of severity and pervasiveness such that it is prohibited expressly by the Final Rule. Prohibited Conduct meets the definition of Federal Rule Sexual Misconduct when:
 - A Faculty member or Staff member conditions the provision of an aid, a benefit, or a service on another Faculty member, Staff member, Student, or third party's participation in unwelcome sexual conduct (commonly known as Quid Pro Quo);
 - A Faculty member, Staff member, Student or third party engages in unwelcome conduct on the basis of sex that is so severe, pervasive, and objectively offensive that it effectively denies another person equal access to the University's Programs or Activities (commonly known as Sexual Harassment); or
 - A Faculty member, Staff member, Student or third party engages in Sexual Assault, Dating Violence, Domestic Violence or Stalking.
- Alleged conduct is Federal Rule Sexual Misconduct (though it may still be Prohibited Conduct) only if:
 - The alleged conduct was perpetrated against a person in the United States; and
 - The conduct took place within the University's Programs and Activities.

Under the Sexual Misconduct Policy, conduct that does not meet this strict definition for Federal Rule Sexual Misconduct is still prohibited by this Policy if it otherwise constitutes Prohibited Conduct.

Title IX Coordinator & Office of Title IX Initiatives

The Office of Title IX Initiatives is dedicated to promoting gender equity at Carnegie Mellon University, which includes coordinating the University's efforts to prevent and effectively respond to all forms of sexual misconduct impacting community members, including sexual assault, sexual harassment, dating and domestic violence, and stalking. The office is headed by the Title IX Coordinator & Director of Title Initiatives, who is responsible for overseeing the university's compliance with Title IX of the Educational Amendments of 1972, as well as the university's Sexual Misconduct Policy.

Questions or concerns may be submitted to the university's Title IX Coordinator or the to the Office of Title IX Initiatives:

- Title IX Coordinator, Elizabeth Rosemeyer, 412-268-7125

Prevention and Awareness Programs

Each year during Orientation for all incoming undergraduate students, Carnegie Mellon University hosts a series of interactive programs, which cover a number of topics, including healthy relationships, sex, consent, alcohol, drugs, emotional well-being, and effective bystander intervention strategies. The programs also provide information about the University's Sexual Misconduct Policy, resources available on campus and in the Pittsburgh community, and how to make a report of sexual misconduct (which includes sexual assault, sexual harassment, dating and domestic violence, and stalking). Students receive a Resource Guide that provides information about what to do if a person is impacted by sexual misconduct, outlines campus and community resources, provides definitions of the types of sexual misconduct, and explains how the University responds to reports of sexual misconduct directly from their Resident Assistant. The print Resource Guide also directs students to more comprehensive information housed on the Office of Title IX Initiatives web site (www.cmu.edu/title-ix).

Prior to arriving on campus, all new undergraduate students are expected to complete two online courses administered by University Health Services (UHS):

- **AlcoholEdu** – an online course that incorporates the latest evidence-based prevention methods to create a highly personalized user experience that inspires students to reflect on and consider changing their drinking behaviors.
- **Sexual Assault Prevention for Undergraduates**– an online course that utilizes a population-level approach to educate all students on the issues associated with sexual assault, relationship violence, and stalking, taking into account students' unique perspectives and experiences.

UHS also provides orientation sessions and brief educational programs throughout the year to help students further develop bystander intervention skills. Programs are also offered for students who exhibit high-risk behaviors (see page 19 for a summary of alcohol education programs).

Income Carnegie Mellon graduate students are also expected to complete an online course specifically tailored to their experiences as part of the university wide orientation program. **Sexual Assault Prevention for Graduates** seeks to educate graduate students on issues related to sexual harassment and healthy relationships and addresses considerations for intervening as a bystander.

The Office of Title IX Initiatives also provides in-person educational programming during Graduate Student Orientation for incoming Master's and PhD students. These sessions cover Title IX, definitions of sexual misconduct, Carnegie Mellon policy and procedures, reporting expectations, and a trauma-based approach to supporting survivors.

Throughout the year, Office of Title IX Initiatives offers training programs for students, staff, and faculty. These trainings are designed to support specific roles including, student facing staff (housefellows and college liaisons), student leaders (residential advisors, community advisors, orientation counselors), law enforcement, health professionals and mental health professionals.

The Health Promotion team in University Health Services also coordinates a number of primary prevention focused programs and educational opportunities in coordination with staff in the Center for Student Diversity & Inclusion, the Peer Health Advocates, and the Office of Title IX Initiatives.

Carnegie Mellon University provides a New Hire Orientation Program every month throughout the year. The program helps new employees learn about University policies and procedures, resources and benefits, and the University community. Among many other topics, the New Hire Orientation Program includes an overview of the University's efforts to prevent and respond to sexual misconduct impacting community members, which covers Title IX, Carnegie Mellon policy, definitions, and procedure, and reporting expectations. In addition, all employees must complete an online sexual harassment training module entitled "Preventing Workplace Harassment."

There are several organizations on campus dedicated to primary prevention of sexual misconduct, including Peer Health Advocates, SAFE (SARV Activism for Everyone), Plaidvocates, and Green Dot facilitators, each of which are groups of volunteers who are trained to provide information and resources regarding sexual misconduct.

Additional information regarding general safety education and awareness programs is available on page 1616.

Risk Reduction

Risk reduction involves changing or modifying behaviors and actions in order to decrease the likelihood of incidents of sexual assault on an individual level. While being equipped with, and using, strategies to reduce risk for yourself and others is an active way to address sexual violence on campus, the culpability for a specific instance of sexual assault never accrues to anyone other than the perpetrator of it.

The Rape Abuse and Incest National Network (RAINN), the nation's largest anti-sexual assault organization, acknowledges that sexual assault is never the fault of the survivor. However, RANN does suggest there are strategies that are shown to decrease the likelihood of sexual assault on college campuses. These risk reduction strategies include:

Avoiding Dangerous Situations

While you can never completely protect yourself from sexual assault, there are some things you can do to help reduce your risk of being assaulted.

- **Be aware** of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
- **Try to avoid isolated areas.** It is more difficult to get help if no one is around.
- **Walk with purpose.** Even if you don't know where you are going, act like you do.
- **Trust your instincts.** If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
- **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
- **Make sure your cell phone is with you** and charged and that you have cab/Uber/Lyft money.
- **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
- **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.

In a Social Situation

While you can never completely protect yourself from sexual assault, there are some things you can do to help reduce your risk of being assaulted in social situations.

- **When you go to a social gathering, go with a group of friends.** Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
- **Trust your instincts.** If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 412-268-2323 for University Police or 911 for Pittsburgh Police.).
- **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
- **Don't accept drinks from people you don't know or trust.** If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
- **Watch out for your friends, and vice versa.** If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.

- **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 412-268-2323 for University Police or 911 for Pittsburgh Police).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).

If Someone is Pressuring You

If you need to get out of an uncomfortable or scary situation, here are some things that you can try:

- **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
- **Be true to yourself.** Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
- **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
- **Lie.** If you don't want to hurt the person's feelings, it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
- **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
- **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

What Can Bystanders Do?

There are many things individuals can do to help prevent sexual violence.

- **If you see someone in danger of being assaulted:**
 - Step in and offer assistance. Ask if the person needs help. NOTE: Before stepping in, make sure to evaluate the risk. If it means putting yourself in danger, call the police instead.
 - Don't leave. If you remain at the scene and are a witness, the perpetrator is less likely to do anything.
 - If you know the perpetrator, tell the person you do not approve of their actions. Ask the person to leave the potential victim alone.
- **Be an ally:**
 - When you go to a party, go with a group of friends. Arrive together, check in with each other frequently and leave together.
 - Have a buddy system. Don't be afraid to let a friend know if you are worried about her/his safety.
 - If you see someone who is intoxicated, offer to call a cab.
- **If someone you know has been assaulted:**
 - Listen. Be there. Don't be judgmental.
 - Be patient. Remember, it will take your friend some time to deal with the crime.
 - Help to empower your friend or family member. Sexual assault is a crime that takes away an individual's power, it is important not to compound this experience by putting pressure on your friend or family member to do things that they are not ready to do yet.
 - Encourage your friend to report the rape to law enforcement (call 412-268-2323 for University Police or 911 for Pittsburgh Police.). If your friend has questions about the criminal justice process, contact the

Office of Title IX Initiatives (<http://www.cmu.edu/title-ix/index.html>) or call the National Sexual Assault Hotline, 1-800-656-HOPE (1-800-656-4673).

- Let your friend know that professional help is available through the National Sexual Assault Hotline, 1-800-656-HOPE, in addition to campus resources discussed elsewhere in this report.
- If your friend is willing to seek medical attention or report the assault, offer to accompany them wherever they need to go (hospital, police station, campus security, etc.).
- Encourage him or her to contact one of the hotlines, but realize that only your friend can make the decision to get help.
- **Get Involved:**
 - By speaking out and educating ourselves and others, we can help to decrease the number of sexual assaults.
 - Become knowledgeable about the issue and share your knowledge with others.
 - Volunteer with an advocacy group, such as SAFE, and help educate your community about preventing sexual violence.

*Source: Adapted from RAINN (Rape, Abuse and Incest National Network)
<https://www.rainn.org/get-information/sexual-assault-prevention>*

Even the most comprehensive set of risk reduction strategies cannot eliminate the possibility of sexual assault. In the event that you are assaulted, please know that it is not your fault and, as summarized elsewhere in this report, there are resources available to support you.

Signs of Domestic Violence, Dating Violence & Stalking

Domestic violence, dating violence and stalking may involve more than just physical violence or threats of violence.

Does your partner:

- Check your cell phone or email without permission?
- Criticize you and put you down?
- Get extremely jealous when you hang out with other people or talk to friends?
- Pressure you to have sex?
- Control where you go and what you do?
- Destroy or threaten to destroy your belongings?

Do you:

- Feel afraid of your partner?
- Avoid certain topics out of fear of making your partner angry?
- Feel that you can't do anything right for your partner?
- Worry that your partner may become violent?

If you answered yes to any of these questions, you may be in an abusive relationship and you should consider seeking assistance from one of the individuals or organizations listed under the Resources for Reporting on page 30, Confidential Reporting Options on page 38, and/or the Medical and Legal Resources on page 39.

Bystander Intervention

The prevention of sexual assault, domestic violence, dating violence and stalking is a community effort. To help encourage bystander intervention, the training programs for all community advisors, resident assistants, orientation counselors and student athletes include information on how to be an active bystander and how to encourage others to be active bystanders from both the Step UP! And Live the Green Dot bystander intervention programs. The Responsible Communities portion of the orientation sessions provided to all first-year students also includes information on effective bystander intervention.

In addition, students who wish to be active bystanders may reference the following guidelines:

- **Be Educated** – Get educated about sexual assault, domestic violence, dating violence and stalking and know the signs.
- **Be Responsible** – Violence prevention is a community effort. Everyone can help prevent sexual assault, domestic violence, dating violence and stalking.
- **Be Engaged** – Never assume that someone will step in to prevent sexual assault, domestic violence, dating violence and stalking. Don't wait for someone else to do something – you have a responsibility to act.
- **Be Deliberative** – Weigh the costs and benefits of intervening in a risky situation. These include threats to one's own safety, negative consequences on one's relationships with others, and the potential to change the outcome of a risk situation or to help a victim.
- **Be Confident** – Use appropriately assertive verbal and non-verbal techniques when intervening.
- **Be Skilled** – Are you unsure of how to intervene during a situation or what to say to a survivor after an assault? Become educated about how to step in and how best to respond to a survivor. Peer Health Advocate training and Green Dot Bystander training are two pathways to develop these skills.
- **Be Self-Aware** – Bystanders also need safety nets for themselves – resources to call upon and community policies that support intervention.

What to Do if You or Someone You Know is a Survivor of Sexual Assault or Sexual Violence

The following procedures are recommended if you or someone you know is a victim of sexual assault, dating violence, domestic violence, or stalking (for limits on confidentiality, please see "Limitations on Confidentiality," page 30).

- **Get to a safe place** – Following an assault, the primary concern is to get the survivor to a safe place. Once there, the survivor has several options to consider.
- **Contact someone that you can trust** – such as a friend, family member, University Police, your Resident Advisor or Housefellow.
- **Consider seeking medical attention** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. University Police can provide transport to University Health Services or a local hospital by calling 8-2323/412-268-2323. Even if there is no obvious, external physical injury, medical providers can test for sexually transmitted diseases, pregnancy and internal trauma.
- **Try to preserve physical evidence** – The preservation of physical evidence is important to the successful criminal prosecution of offenders. In order to preserve evidence of sexual assault, survivors should not shower, douche or change clothes or bedding before seeking medical attention. All clothing items should be placed in a paper bag and taken to the hospital. Also, if oral contact was made, survivors are asked not to brush their teeth, smoke or eat. Evidence can be collected at area hospitals, including Magee Women's Hospital, 412-641-1000 and UPMC Mercy Hospital, 412-232-8222. In instances of physical or sexual assault, consider taking photographs of injuries or asking someone else to do so.
- **If a survivor chooses, contact University Police and/or Pittsburgh Police** – Sexual assault, dating violence, domestic violence and stalking are crimes and survivors have the opportunity to press charges and/or pursue action through the university. Survivors may contact Carnegie Mellon University Police at 8-2323/412-268-2323 or the Sexual Assault Unit of the Pittsburgh Police directly at 412-323-7141. Survivors have the right to decline to contact local law enforcement authorities. If survivors choose to contact law enforcement, University Police Department Staff and other university officials listed in the report will assist survivors in doing so.
- **If a survivor chooses not to go through the criminal justice system** or wishes to pursue university charges in addition to criminal charges, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by contacting the Office of Title IX Initiatives at 412-268-7125 or tix@cmu.edu.
- **Consider contacting a counselor or support organization** – Counselors are available through the campus Counseling and Psychological Services (CaPS) at 8-2922/412-268-2922, Pittsburgh Action Against Rape's 24-hour help line at 1-866-363-7273, or the Women's Center and Shelter at 412-687-8005. Visits to University Health Services for medical treatment and CaPS for counseling are confidential. Conversations with University Health Services clinicians and CaPS counselors are not disclosed to anyone without the expressed permission of the person seeking assistance unless there is a threat of physical harm to that individual or others.

Protection From Abuse/Restraining Orders

All individuals who apply for or obtain a temporary or permanent Protection From Abuse Order or Restraining Order listing any Carnegie Mellon University location as a protected area must provide University Police with a copy of the order. The University Police Department understands the sensitivity of this information and respects the privacy of the reporting person.

Resources for Reporting

Any person aware of and/or subjected to sexual harassment, sexual assault, dating violence, domestic violence or stalking is encouraged to report the incident to university officials and local law enforcement. Reporting sexual harassment, sexual assault, or other sexual misconduct (such as domestic violence, dating, violence, or stalking) may help to prevent another offense. Reporting the incident does not always result in criminal or university action, and in all cases, the wishes of the survivor will be given the utmost consideration before any action is taken. However, depending on the information shared, the university may have an obligation to safeguard the welfare of the reporting individual and/or the campus community through further investigation or by taking appropriate remedial action. Regardless of whether a criminal investigation is conducted or criminal charges are filed, the university may also have an obligation to conduct a separate internal investigation of reports of sexual harassment, sexual violence, or relationship violence and take appropriate remedial action.

The following contacts may be used to report incidents to the university. These contacts can also provide assistance in reporting incidents to local law enforcement authorities, if desired.

- University Police – 412-268-2323 or 8-2323
- Office of Title IX Initiatives – 412-268-7125 (tix@andrew.cmu.edu)
- Title IX Coordinator, Elizabeth Rosemeyer– 412-268-7125
- The Office of the Dean of Students– 412-268-2075
- Office of Community Standards & Integrity – 412-268-2140
- Center for Student Diversity and Inclusion – 412-268-2150
- Housefellows & Resident Assistants – 412-268-2142
- College Liaisons – 412-268-2075

In case of emergency, call University Police at 8-2323 or 412-268-2323.

Limitations on Confidentiality

Consistent with its duties under Title IX, the university is committed to promptly responding to reports of sexual harassment, sexual assault, domestic violence, dating violence and stalking in a way that limits the effects and prevents recurrence. Because Carnegie Mellon is committed to ensure that such reports are investigated and appropriately responded to, there are limits on the level of confidentiality that can be provided by officials of Carnegie Mellon.

Generally, the resources listed above cannot guarantee confidentiality. Depending on the information shared, the university may have an obligation to safeguard the welfare of the campus community through further investigation or by taking appropriate remedial action.

A list of confidential reporting options is available on page 38.

Public Record Keeping

Personally identifiable information regarding incidents or complaints of sexual assault or relationship violence will not be publicly released, except where required by law or court order. Personally identifiable student information is protected by the Family Education Rights and Privacy Act and the University's Policy on the Privacy Rights of Students. Statistical crime reporting and crime alerts required by the Clery Act do not include personally identifiable information.

Contacting Other Law Enforcement Agencies

Survivors also may report incidents to local law enforcement agencies, if desired. Upon request, University Police Department staff and other university resources listed above will assist the survivor in notifying the appropriate agency in the applicable jurisdiction.

Written Resource Guide

In order to promote survivors' awareness of their rights and the resources available to assist them, Carnegie Mellon provides all individuals who report incidents of sexual harassment, sexual assault, domestic violence, dating violence or stalking with a Resource Guide, which is available at <http://www.cmu.edu/title-ix/resources-and-information/resource-guide.html>.

Filing a Formal Complaint within the University

An individual who wishes to pursue a Formal Resolution under the Sexual Misconduct Policy for a report of sexual assault, sexual exploitation, stalking, dating violence, domestic violence, retaliation and/or violation of protective measures (collectively, “Prohibited Conduct”) must begin by filing a Formal Complaint with the Office of Title IX Initiatives. Filing a Formal Complaint will initiate an investigation. The university will not commence a formal investigation or its resolution process without the Complainant or the Title IX Coordinator filing a Formal Complaint.

A Complainant may file a Formal Complaint with the Title IX Coordinator in person, by mail, or by email with submission of a Formal Complaint Form. The Formal Complaint must contain the Complainant's physical or digital signature or otherwise indicate that the Complainant is the person filing (if the Complainant is under the age of 18 and not enrolled in an undergraduate or graduate program, the University will ordinarily also contact the Complainant's parent or guardian, as permitted by law, to explain the process for filing a Formal Complaint). A Complainant may file a Formal Complaint at any time, but significant delays between the time an incident occurs and conducting an investigation may impede or limit the availability of relevant material and/or availability of witnesses.

Additional details regarding the filing of a Formal Complaint are available in Section VI.A of the Sexual Misconduct Policy.

Investigations of Formal Complaints

Upon the filing of a Formal Complaint, the Title IX Coordinator (or designee) will review the Formal Complaint to determine whether the allegations, if true, would constitute Federal Rule Sexual Misconduct. If the Title IX Coordinator determines that the allegations in the Formal Complaint, if true, would constitute Federal Rule Sexual Misconduct, the Title IX Coordinator must commence an investigation as set forth below.

If the Title IX Coordinator determines that the allegations in the Formal Complaint, if true, would not constitute Federal Rule Sexual Misconduct but would constitute Other Prohibited Conduct, the Title IX Coordinator will review the Formal Complaint to determine whether the allegations, if true, significantly impact the University Community, represent a potential threat to members of the University Community, or have some other significant connection to the University Community. Based on this review, the Title IX Coordinator will have discretion to commence an investigation as set forth below.

Throughout the investigation and adjudication of the Formal Complaint, both the Complainant and the Respondent may select an Advisor of their choice.

After deciding to commence an investigation, the Title IX Coordinator will appoint an investigator to review, assess and investigate the Formal Complaint (the “Investigator”). The Title IX Coordinator will send the Complainant, Respondent and their respective Advisors a written notice of investigation. The Investigator will conduct an investigation and prepare a preliminary investigative report that fairly summarizes the relevant evidence gathered during the investigation. The preliminary investigative report will be made available to the Complainant, Respondent and their respective Advisors. Any evidence collected during the investigation will also be made available to the Complainant, Respondent and their respective Advisors for inspection and review in electronic or hard-copy format. The Complainant and Respondent will have at least ten (10) business days to review and respond to the preliminary investigative report. The Investigator will consider any responses submitted by the Complainant, Respondent and their respective Advisors and prepare a final investigative report (“Investigative Report”).

The Title IX Coordinator will review the Investigative Report and all relevant evidence to determine whether the allegations, if true, would constitute Federal Rule Sexual Misconduct and/or Other Prohibited Conduct.

Additional details regarding the investigation of Formal Complaints available in Section VI.B of the Sexual Misconduct Policy.

Adjudication of Formal Complaints

The procedures for adjudicating a Complaint depend on the student/employee status of the individual against whom the allegation is made (hereinafter “Respondent”) and also depend on whether the alleged conduct constitutes Federal Rule Sexual Misconduct or Other Prohibited Conduct. Regardless of the specific procedure used, all proceedings shall provide a prompt, fair, and impartial investigation and resolution and will be conducted by officials who have received annual

training on sexual harassment, sexual assault, domestic violence, dating violence, and/or stalking and how to conduct investigations and hearings. Any hearing or disciplinary proceeding conducted under the Sexual Misconduct Policy will use a preponderance of the evidence standard (i.e., more likely than not). Both the Complainant and the Respondent will have an equal opportunity to be accompanied by the advisor of their choice at any disciplinary proceeding, hearing, or related meeting.

Both parties will also be simultaneously informed of:

- the outcome of any institutional disciplinary proceeding,
- the procedures for appealing the results of the disciplinary proceeding;
- any change to the results of the disciplinary proceeding that occurs prior to the results becoming final;
- when the results become final.

Procedures for Federal Rule Sexual Misconduct

Appointment of Hearing Officer

After reviewing the Investigative Report prepared under Section VI.B above, if the Title IX Coordinator determines that the allegations, if true, would constitute Federal Rule Sexual Misconduct, the university will conduct a formal hearing. The Title IX Coordinator will appoint a hearing officer (“Hearing Officer”) who will be responsible for presiding over a live hearing and making findings of fact and a determination of responsibility with respect to each allegation in the Formal Complaint. The Title IX Coordinator and/or Investigator are not eligible to serve as the Hearing Officer.

Conduct of the Hearing & Written Determination

The Hearing Officer will conduct a live hearing in accordance with the Hearing Procedures for the Adjudication of Federal Rule Sexual Misconduct. The hearing will take place no sooner than ten days after the parties are provided with the Investigative Report.

At the conclusion of the hearing, the Hearing Officer will make findings of fact and a determination of responsibility with respect to each allegation. The determination of responsibility will be made using the preponderance of evidence standard.

If the Hearing Officer determines that the Respondent is responsible for any allegation, the Hearing Officer will contact the appropriate sanctioning officer, as specified below, to review the findings of fact and determination(s) regarding responsibility (“Sanctioning Officer”). The Sanctioning Officer will have sole responsibility for determining the appropriate sanctions and remedies related to any finding of responsibility made by the Hearing Officer. The Sanctioning Officer will provide a written determination regarding sanctions to the Hearing Officer. If the Hearing Officer determines that the Respondent is not responsible for any of the allegations, the Sanctioning Officer will not be contacted.

The applicable Sanctioning Officer is based on the nature of the Respondent's relationship to the university:

Sanctioning Officer for Students: Associate Vice President of Student Affairs for Community Life or designee

Sanctioning Officer for Staff: Associate Vice President & Chief Human Resources Officer or designee

Sanctioning Officer for Faculty: Provost or designee

The Hearing Officer will prepare a written determination regarding the findings of fact and the determination regarding responsibility for each allegation. Where applicable, the written decision of the Sanctioning Officer regarding sanctions and remedies will be attached to or incorporated into the written determination prepared by the Hearing Officer.

Notice of Written Determination

The written determination will be provided to the Title IX Coordinator. The Title IX Coordinator or designee is responsible for providing the Complainant and Respondent with a copy of the written determination. Both parties must be provided the written determination simultaneously.

Additional Procedures for Sanctions Against Faculty Respondents

In the case of sanctions against a Faculty Respondent, the sanctions determined by the Sanctioning Officer for Faculty will be provided to the President as recommended sanctions. The President will take no action on the recommended sanctions until either (i) the completion of any appeal filed by any party under Section VI.D of this Policy or (ii) the deadline to file an appeal under Section VI.D of this Policy passes without any appeal being filed. If an appeal is filed, the President or the President's designee will render a decision on the appeal consistent with the procedures in Section VI.D of this Policy. If any sanctions remain after the completion of the appeal or where no appeal is filed by the appeal deadline, the President will thereafter render a decision based on both the recommendation of the Sanctioning Officer for Faculty as well as the underlying findings of fact and determination(s) of responsibility by the Hearing Officer (or Appeal Officer, if applicable). If the President decides to initiate the procedure for dismissal for cause or for the imposition of another sanction against a Faculty Respondent, the matter will then follow the process set forth in the subsection "Procedure" of the section of the Appointment and Tenure Policy of Carnegie Mellon University titled, "Dismissal for Cause and Other Sanctions", but will be subject to the "Exceptions" provision of that subsection such that no Ad-Hoc Committee will be required.

Appeals of Federal Rule Sexual Misconduct Decisions

Both the Complainant and Respondent have the right to file an appeal regarding (i) the determination under Section VI.C of this Policy or (ii) the dismissal of a Formal Complaint and/or determination that a Formal Complaint does not constitute Federal Rule Sexual Misconduct. An appeal must be submitted in writing to the Office of the President (with a copy to the Title IX Coordinator) within seven (7) calendar days of the official notification of the determination under Section VI.C. The written appeal request must state the basis for the appeal. The basis for an appeal will be limited to one or more of the following:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;
- The Title IX Coordinator, Investigator(s), or Hearing Officer, or Sanctioning Officer had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant or Respondent that affected the outcome of the matter; and
- The sanctions imposed are disproportionate to the finding of responsibility.

The President or the President's designee will serve as the Appeal Officer.

Additional details regarding appeals in cases of Federal Rule Sexual Misconduct are available in Section VI.D of the Sexual Misconduct Policy.

Procedures for Other Prohibited Conduct

The specific procedures for adjudicating allegations of Prohibited Conduct that, if true, would not constitute Federal Rule Sexual Misconduct (i.e. Other Prohibited Conduct) are based upon the nature of the Respondent's relationship to the university.

- **Where the Respondent is a Student** — the matter will be handled in accordance with the university's Student Community Standards Process, which is set forth in the Community Standards section of The Word. Appeals will also be handled in accordance with the Student Community Standards Process.
- **Where the Respondent is a Staff member**— the Title IX Coordinator will send the Investigative Report to the Assistant Vice President, People and Organization Effectiveness, in Human Resources and the matter will be handled in accordance with the procedures set forth in the Staff Handbook, Volume VI, Section 4.
- **Where the Respondent is a Faculty member** — the Title IX Coordinator will send the Investigative Report to the Provost who will appoint a Hearing Officer to adjudicate the matter. The Hearing Officer will conduct a live hearing using the Procedures for Other Prohibited Conduct. At the conclusion of the hearing, the Hearing Officer will prepare a written report regarding findings of fact and a determination of responsibility with respect to each allegation. The determination of responsibility will be made using the preponderance of evidence standard.

The written report of the Hearing Officer will be provided to the Provost. If the report of the Hearing Officer includes a determination that the Respondent is responsible for any of the allegations, the Provost will make a recommendation to the President regarding applicable sanctions and remedies. The report of the Hearing Officer and, if applicable, the recommendation of the Provost regarding sanctions will be provided to the Complainant, the Respondent, and the Title IX Coordinator.

The Complainant and Respondent may appeal the decision of the Hearing Officer and/or the sanctions recommended by the Provost to the President. An appeal must be submitted in writing to the Office of the President within seven (7) calendar days of the notification of the decision of the Hearing Officer to the Complainant and Respondent. The basis for an appeal will be limited to one or more of the following:

- Procedural irregularity that affected the outcome of the matter;
- New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made, that could affect the outcome of the matter;
- The Title IX Coordinator, Investigator(s), or Hearing Officer, or Provost had a conflict of interest or bias for or against Complainants or Respondents generally or the individual Complainant or Respondent that affected the outcome of the matter; and
- The sanctions recommended by the Provost are disproportionate to the finding of responsibility.

Appeals will be adjudicated by the President or the President's designee. The President or the President's designee will issue a written decision describing the result of the appeal and the rationale for the result. The appeal decision will be provided to the Complainant, the Respondent, and the Title IX Coordinator.

Where the Provost recommends sanctions against a Faculty member, the President will take no action on the recommended sanctions until either (i) the completion of any appeal filed by any party (ii) the deadline to file an appeal passes without any appeal being filed. If an appeal is filed, the President or the President's designee will render a decision on the appeal and will issue a written decision describing the result of the appeal and the rationale for the result. The appeal decision will be provided to the Complainant, the Respondent, and the Title IX Coordinator.

If any sanctions remain after the completion of the appeal or where no appeal is filed by the appeal deadline, the President will thereafter render a decision based on both the recommendation of the Provost as well as the underlying findings of fact and determination(s) of responsibility. If the President decides to initiate the procedure for dismissal for cause or for the imposition of another sanction against a Faculty Respondent, the matter will then follow the process set forth in the subsection "Procedure" of the section of the Appointment and Tenure Policy of Carnegie Mellon University titled, "Dismissal for Cause and Other Sanctions", but will be subject to the "Exceptions" provision of that subsection such that no Ad-Hoc Committee will be required.

- **Where the Respondent has dual-status** (e.g. more than one status as Faculty, Staff or Student) — the university has discretion to determine which process to use under Section VI.E depending on the circumstances of the case
- **Where the Respondent is a third party** — The university's ability to take appropriate corrective action against a third party will be determined by the nature of the third party's relationship to the university. The Title IX Coordinator will determine the appropriate manner of resolution in accordance with the university's commitment to a prompt and equitable process and consistent with state and federal law, regulations, guidance, and this Policy.

Sanctions, Remedies and Supportive Measures

During any complaint proceeding relating to sexual harassment, sexual assault, dating violence, domestic violence, or stalking, the university has a wide range of latitude when determining sanctions. Those sanctions will be guided by the interests of the community, the impact of the violation on the survivor(s), documented disciplinary history and any mitigating or aggravating circumstances, and may range from written warning to expulsion or termination from the university. In some cases, the university may take interim actions in order to appropriately protect the Complainant and the university community, pending the results of an investigation or hearing.

Possible sanctions and supportive measures for violations of the University's Sexual Misconduct Policy include:

- Possible Supportive Measures
 - Educational outcomes including conversation with staff and/or reflective paper or project;
 - Mandatory training;
 - Written apology;
 - Written or verbal warning;
 - Mental health and/or substance use assessment and recommended follow up;
 - Community service;
 - Restrictions/limitations on access to campus programs or activities;
 - Restrictions/limitations on access to campus property;
 - Removal/ban from university housing;
 - Mandated removal from class or change to academic schedule;
 - Relocation of office;
 - Restriction or ban on attending Carnegie Mellon programs and events;
 - Removal/ban from campus;
 - Disciplinary Probation;
 - Disciplinary Suspension;
 - Expulsion;
 - Suspension from employment;
 - Termination of employment;
 - Suspension of a conferred degree;
 - Revocation of a degree; and
 - Referral for action under other policies.
- Possible Remedies
 - A no contact order;
 - Academic adjustments or accommodations; and
 - Workplace adjustments or accommodations.
- Possible Sanctions
 - Educational outcomes including conversation with staff and/or reflective paper or project;
 - Mandatory training;
 - Written apology;
 - Written or verbal warning;

- Mental health and/or substance use assessment and recommended follow up;
- Community service;
- Restrictions/limitations on access to campus programs or activities;
- Restrictions/limitations on access to campus property;
- Removal/ban from university housing;
- Mandated removal from class or change to academic schedule;
- Relocation of office;
- Restriction or ban on attending Carnegie Mellon programs and events;
- Removal/ban from campus;
- Disciplinary Probation;
- Disciplinary Suspension;
- Expulsion;
- Suspension from employment;
- Termination of employment;
- Suspension of a conferred degree;
- Revocation of a degree; and
- Referral for action under other policies.

Changing Living, Academic, Working and Transportation Situations

If a member of the Carnegie Mellon University community is a survivor of sexual assault, domestic violence, dating violence, or stalking, the university can assist with changes to the survivor's living, academic, working, and transportation situations that may be required under the circumstances and can be reasonably accommodated. Requests for such accommodations and supportive measures may be made by contacting the Office of Title IX Initiatives at 412-268-7125 or tix@cmu.edu.

Confidential Reporting Options

Carnegie Mellon University maintains many Resources for Reporting (see page 20) incidents of sexual assault, domestic violence, dating violence, stalking or other violations of the university's Sexual Misconduct Policy. However, because the university is committed to ensuring that such reports are investigated and appropriately responded to, there are limits on the level of confidentiality that can be provided by officials of Carnegie Mellon.

Carnegie Mellon understands that some survivors of sexual assault, domestic violence, dating violence and stalking may not be ready or may not be willing to report through a channel that may lead to an investigation or other university action, no matter how discreet. For such individuals, Carnegie Mellon maintains several confidential reporting options. Unlike the Resources for Reporting listed on page 29, the resources below can provide students confidentiality.

- **Campus Resources:**
 - **Counseling and Psychological Services (CaPS)** – 412-268-2922, <http://www.cmu.edu/counseling/>
 - **University Health Services** – 412-268-2157, <http://www.cmu.edu/health-services/>
- **Community Resources:**
 - Women's Center and Shelter of Greater Pittsburgh - <http://www.wcspittsburgh.org>
 - Pittsburgh Action Against Rape - <http://paar.net/>
 - Center for Victims - <http://www.centerforvictims.org/Services/VictimServices.aspx>
 - Persad Center - <https://www.cmu.edu/title-ix/resources-and-information/index.html>

In addition, Carnegie Mellon maintains an **Ethics Reporting Hotline** where members of the Carnegie Mellon community or the public may report violations of the law or university policy. *The Ethics Reporting Hotline includes an anonymous reporting option.* Although the Ethics Reporting Hotline may be used to file an anonymous report, the hotline does not provide counseling or other support services to anonymous reporters. The Ethics Hotline is not an emergency service.

- Reports may be submitted to the Ethics Reporting Hotline by calling 1-877-700-7050 or visiting www.reportit.net. (user name: tartans; password: plaid).

In case of emergency, call University Police at 8-2323 or 412-268-2323.

Medical and Support Resources

The Office of Title IX Initiatives can connect parties impacted by sexual misconduct to a variety of resources and make referrals for assistance, both on campus and in the community, including but not limited to: counseling, health, mental health, victim advocacy, legal advocacy, visa and immigration assistance, student and financial aid, and other available services.

Information about many of the available resources is provided below. In addition, individuals may consult with the Office of Title IX Initiatives (<http://www.cmu.edu/title-ix/>) to identify other resources that may be appropriate depending on the circumstances.

The following medical and support resources are available in the Pittsburgh, PA region:

- **Magee Women's Hospital** – Offers sexual assault medical examinations and forensic evidence collection by specially trained staff. 412-641-4933
- **UPMC Mercy Hospital** - Offers sexual assault medical examinations and forensic evidence collection by specially trained staff. 412-232-8222
- **Planned Parenthood of Western Pennsylvania** – Offers sexually transmitted infection (STI) testing, emergency contraception and pregnancy tests. 412-434-8957
- **Pittsburgh Advocates Against Rape (PAAR)** – Offers medical and legal advocacy, counseling, resources and confidential support, and a 24-hour hotline for survivors of sexual violence of all genders. 1-866-END-RAPE (1-866-363-7273)
- **Women's Center and Shelter (WC&S)** – Offers medical and legal advocacy, counseling, resources and confidential support, and a 24-hour hotline for survivors of dating violence of all genders. 412-687-8005

Campus Sex Crimes Prevention Act

The federal Campus Sex Crimes Prevention Act requires institutions of higher education to issue a statement advising the campus community where information concerning registered sex offenders may be obtained. The University Police Department works in cooperation with the Pennsylvania State Police Megan's Law Unit and other state and local law enforcement agencies to receive information on current registered sex offenders residing within the university community.

Information regarding sex offender registration may be obtained at:

- **Pennsylvania** - www.pameganslaw.state.pa.us or by calling 1-866-771-3170.
- **California** - www.meganslaw.ca.gov.
- **New York** - <http://www.criminaljustice.ny.gov/nsor/legalinfo.htm> or by calling 1-800-262-3257.
- **Australia** - Although several Australian states and territories maintain sex offender registries for use by law enforcement officials, at this time, none of these registries is open to the public.
- **Qatar** - The State of Qatar does not maintain a sex offender registry.
- **Rwanda** - The State of Rwanda does not maintain a sex offender registry.

Key Definitions & Terms

Definition of Sexual Harassment

Any unwelcome conduct or cues of a sexual nature, whether verbal/aural (sounds), visual/graphic (e.g. pictures and videos), physical, or otherwise, when:

- Submission to such conduct is made, either explicitly or implicitly, a term or condition of a person's employment, education, living environment, or participation in any University Program or Activity (commonly known as Quid Pro Quo);
- Submission to or rejection of such conduct by an individual is used as the basis for or a factor in decisions affecting that individual's employment, education, living environment, or participation in a University Program or Activity (commonly known as Quid Pro Quo); and/or
- Such conduct creates a hostile environment. A hostile environment exists when the unwelcome conduct of a sexual nature is sufficiently severe, persistent, or pervasive that it unreasonably interferes with an individual's participation in a University Program or Activity or creates an intimidating, hostile, offensive, or abusive environment for that individual's participation in a University Program or Activity (commonly known as Hostile Environment).

Source: Carnegie Mellon Sexual Misconduct Policy

Definition of Sexual Assault

A physical, sexual act directed against another person without their Consent, including instances where the victim is incapable of giving Consent. Sexual Assault can occur between two individual of the same or different sexes and/or genders. This includes the offenses of rape, sodomy, sexual assault with an object, fondling, incest, and statutory rape.

Source: Carnegie Mellon Sexual Misconduct Policy

See also: Pennsylvania Consolidated Statutes, Title 18, Sections 3121; 3123; 3124.1; 3125 and 3126.

Definition of Rape

A form of sexual assault defined by Pennsylvania law as engaging in sexual intercourse with another person:

1. By forcible compulsion;
2. By threat of forcible compulsion that would prevent resistance by a person of reasonable resolution;
3. Who is unconscious;
4. Who is unaware that the sexual intercourse is occurring and the perpetrator knows that;
5. Where the person has substantially impaired the victim's power to appraise or control his or her conduct by administering or employing, without the knowledge of the victim, drugs, intoxicants or other means for the purpose of preventing resistance;
6. Who suffers from a mental disability, which renders the victim incapable of consent.

Source: Pennsylvania Consolidated Statutes, Title 18, Section 3121.

Definition of Domestic Violence

The occurrence of one or more of the following acts between family or household members, sexual or intimate partners or persons who share biological parenthood:

1. Attempting to cause or intentionally, knowingly, or recklessly causing bodily injury, serious bodily injury, rape, involuntary deviate sexual intercourse, sexual assault, statutory sexual assault, aggravated indecent assault, indecent assault or incest with or without a deadly weapon;
2. Placing another person in reasonable fear of imminent serious bodily injury;
3. The infliction of false imprisonment;
4. Physically or sexually abusing minor children;
5. Stalking.

Source: Pennsylvania Consolidated Statutes, Title 23, Section 6102.

Definition of Dating Violence

Any act of violence, including sexual violence, physical violence, or the threat of such violence, committed by a person:

1. Who is or has been in a social relationship of a romantic or intimate nature with the victim; and
2. Where the existence of such relationship is determined based on a consideration of the length of the relationship, the type of the relationship, and the frequency of the interaction between the persons involved in the relationship.

Source: United States Code, Title 42, Section 13925(a)(1), as amended by the Violence Against Women Reauthorization Act of 2013.

Note: Pennsylvania law does not define “dating violence” as a crime.

Definition of Stalking

A person commits the crime of stalking when the person either:

1. Engages in a course of conduct or repeatedly commits acts toward another person, including following the person without proper authority, under circumstances which demonstrate either an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person;
2. Engages in a course of conduct or repeatedly communicates to another person with an intent to place such other person in reasonable fear of bodily injury or to cause substantial emotional distress to such other person.

Source: Pennsylvania Consolidated Statutes, Title 18, Section 2709.1.

Definition of Consent

means a knowing and voluntary agreement to engage in sexual activity at the time of the activity. In order to be valid, consent must be knowing, voluntary, active, present and ongoing. Consent should be demonstrated through mutually understandable words or actions.

- Silence, remaining still or inactive (passive), or not actively resisting sexual activity does not imply consent.
- Consent to engage in one sexual activity does not mean consent to engage in another sexual activity. Consent must be obtained each time, at each step of sexual activity.
- Prior consent does not mean future consent. Consent must be obtained each time, at each step of sexual activity, even for those in an ongoing sexual relationship.
- Consent can be withdrawn at any time. If one individual withdraws consent through clear words or actions, the other person must cease sexual activity immediately.

- Consent cannot be obtained through Force, Incapacitation or Coercion.

Source: Carnegie Mellon Sexual Misconduct Policy

Definition of Incapacitation

means that a person lacks the ability to make informed, deliberate choices about whether or not to engage in sexual activity. A person is Incapacitated — unable to give consent — because they are:

- under the age of consent (generally 16 years of age in Pennsylvania; see definition of Statutory Rape for additional information);
- physically or mentally helpless;
- asleep or unconscious; or
- unaware that sexual activity was requested, suggested, initiated and/or is taking place.

Source: Carnegie Mellon Sexual Misconduct Policy

Definition of Force

means using physical control (such as restraining a person), physical violence (such as hitting, choking or displaying a weapon), or threats of either to cause a person to submit to unwanted sexual activity.

Source: Carnegie Mellon Sexual Misconduct Policy

Definition of Coercion

means using an unreasonable amount of pressure or threats that would overcome the will of a Reasonable Person and cause them to submit to unwanted sexual activity. Coercion requires more than an attempt to persuade someone to engage in sexual activity. Coercion can include threats, such as threats to cause academic, employment, reputational or economic harm. When one person expresses that they do not consent to sexual activity or are withdrawing consent for sexual activity, applying continued pressure in order to get the person to submit to unwanted sexual activity can be considered Coercion.

Source: Carnegie Mellon Sexual Misconduct Policy

Definition of Capacity

means that the person has the ability under the law to give Consent to engage in sexual activity. This means that the person must be:

- Of legal age to give Consent (generally at least 16 years of age in Pennsylvania; see definition of Statutory Rape for additional information); and
- Able to make informed, deliberate choices about whether or not to engage in sexual activity.

Source: Carnegie Mellon Sexual Misconduct Policy

PART IV: CRIME STATISTICS – PITTSBURGH, PA CAMPUS

How We Compile Crime Statistics

The Carnegie Mellon University Police Department collects crime statistics disclosed in the charts of this report through a number of methods. Police officers enter all reports of crime incidents made directly to the department through the Automated Records Management System (ARMS). After an officer enters the report in ARMS, a department supervisor reviews the report to confirm it is appropriately classified in the correct crime category. The department periodically examines the data to verify that all reported crimes are recorded in accordance with the crime definitions outlined in the FBI Uniform Crime Reporting Handbook, the FBI National Incident-based Reporting System Handbook (sex offenses only) and U.S. Department of Education Handbook for Campus Crime Reporting.

The University Police Department maintains a close relationship with the City of Pittsburgh Bureau of Police to facilitate notification of crime occurring on university owned property. The Crime Analysis Unit of the City of Pittsburgh Bureau of Police provides electronic copies of all crime alerts issued to city police personnel concerning crimes occurring in adjacent neighborhoods (as required by the Clery Act) on a regular basis, and provides annual statistics on all crimes required to be reported under the Clery Act and Pennsylvania Acts 73 & 180.

Definitions of reportable crimes are provided in Appendix B, page 87.

Geographic Areas Related to Reportable Crimes

On campus: means any building or property owned or controlled by the university within the same reasonably contiguous geographic area of the university and used by the university in direct support or related to the university's educational purposes; and property within the same reasonably contiguous geographic area of the university that is owned by the university but controlled by another person, and is used by students and supports institutional purposes.

Core Campus: Carnegie Mellon's core campus is bordered by Panther Hollow to the west and Schenley Park to the south. Forbes Avenue runs through northern end of the campus from the bridge over Panther Hollow to Margaret Morrison Street. The core campus also includes several properties along Morewood Avenue, between Forbes Avenue and Fifth Avenue.

Oakland Community Properties: Carnegie Mellon has acquired several properties along South Craig Street, Henry Street, Fifth Avenue and the surrounding streets. Due to recent and potential expansion in this area, in 2011 Carnegie Mellon determined that properties in this area had become reasonably contiguous with the university's core campus. As such, beginning in 2011, properties or portions of properties owned or leased by the university in this area will be classified as "on-campus" for purposes of the Clery Act. These properties are shown in Appendix C, page 89.

Residential facilities: means all residence halls, fraternity and sorority houses and other residential facilities for students on campus. Residential facilities are a sub-set of the on-campus category.

Non-campus building or property: means any building or property owned or controlled by a student organization that is officially recognized by the university; and any building or property owned or controlled by the university that is used in direct support of, or in relation to the university's educational purposes, is frequently used by students and is not within the same reasonably contiguous area of the university.

Public property: means all public property, including thoroughfares, streets, sidewalks and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus; also includes all public parks within one mile of the borders of the core campus, i.e., Flagstaff Hill, Schenley Park bounded by Darlington Road, Schenley Drive (including the golf course).

Crime Statistics—Clery Act—Pittsburgh, PA

Criminal Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2019	0	0	0	0	0
	2018	0	0	0	0	0
	2017	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2019	0	0	0	0	0
	2018	0	0	0	0	0
	2017	0	0	0	0	0
ROBBERY	2019	1	0	0	0	1
	2018	0	0	0	1	1
	2017	0	0	0	3	3
AGGRAVATED ASSAULT	2019	1	1	0	0	1
	2018	0	0	0	0	0
	2017	1	0	0	2	3
MOTOR VEHICLE THEFT	2019	0	0	0	0	0
	2018	0	0	0	0	0
	2017	2	0	0	0	2
ARSON	2019	1	1	0	0	1
	2018	1	1	0	0	1
	2017	0	0	0	0	0
BURGLARY	2019	11	5	0	0	11
	2018	19	8	0	0	19
	2017	25	8	2	0	27
RAPE	2019	4	4	0	0	4
	2018	9	7	0	0	9
	2017	15	15	0	0	15
FONDLING	2019	13	12	0	1	14
	2018	9	6	0	0	9
	2017	2	2	0	0	2
INCEST	2019	0	0	0	0	0
	2018	0	0	0	0	0
	2017	0	0	0	0	0
STATUTORY RAPE	2019	0	0	0	0	0
	2018	0	0	0	0	0
	2017	0	0	0	0	0

Arrests and Disciplinary Actions

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
LIQUOR LAW ARRESTS	2019	14	9	0	1	15
	2018	29	15	0	2	31
	2017	50	38	0	7	57
LIQUOR LAW, DISCIPLINARY ACTION	2019	4	4	0	0	1
	2018	1	1	0	0	1
	2017	3	3	0	0	3
DRUG LAW ARRESTS	2019	1	0	0	4	5
	2018	1	0	0	1	2
	2017	1	0	0	1	2
DRUG LAW, DISCIPLINARY ACTION	2019	21	18	0	3	24
	2018	31	15	0	0	31
	2017	60	38	0	4	64
ILLEGAL WEAPON ARRESTS	2019	1	0	0	1	2
	2018	0	0	0	1	1
	2017	0	0	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2019	0	0	0	0	0
	2018	0	0	0	0	0
	2017	0	0	0	0	0

Violence Against Women Act Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
DATING VIOLENCE	2019	12	8	0	0	12
	2018	12	9	0	2	14
	2017	18	11	0	1	19
DOMESTIC VIOLENCE	2019	2	0	0	0	2
	2018	1	0	0	0	1
	2017	1	1	0	0	1
STALKING	2019	17	3	0	7	24
	2018	18	7	0	1	19
	2017	24	7	0	0	24

Hate Crimes

Year	Offense	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	Category of Bias	TOTAL
2019	None	0	0	0	0	n/a	0
2018	INTIMIDATION	1	0	0	0	Race	3
	INTIMIDATION	1	0	0	0	Gender	
	INTIMIDATION	1	0	0	0	Race	
2017	INTIMIDATION	1	0	0	0	Race	3
	INTIMIDATION	1	1	0	0	Race	
	VANDALISM	1	1	0	0	Religion	

Criminal Offenses—FBI/PAUCRS—Pittsburgh Campus

FBI Uniform Crime Report

Part I	2017	2018	2019
Rape	0	0	1
Robbery	2	0	1
Aggravated Assault	2	0	6
Arson	0	1	0
Burglary/Force	2	1	1
Attempted Burglary/Force	0	0	0
Burglary/No Force	12	9	8
Motor Vehicle Theft	1	0	1
Larceny	108	114	68
Total Part I	127	125	86
Part II	2017	2018	2019
Fraud	16	22	20
Forgery	12	2	7
Simple Assault	5	13	0
Stolen Property Poss.	5	13	2
Vandalism	19	23	26
Drug Possession	5	0	3
Liquor Law	104	88	89
Drunkenness	10	5	6
Sex Offenses	1	4	1
Disorderly Conduct	73	50	28
All other offenses	9	4	8
DUI	8	4	11
Total Part II	268	228	201
	2017	2018	2019
Total Parts I & II	395	353	287
FTE Students, Staff & Faculty	18,188	18,520	18,479
Crime Rate (Part I + Part II)	0.0217	0.0191	0.0155

PART V: FIRE SAFETY REPORT—PITTSBURGH

Reporting Fires

It is critically important that all fires occurring in residence facilities or elsewhere on campus be immediately reported to University Police so that responsive action is taken. Fires may be reported at any time of day or night seven days a week:

- By calling University Police at 8-2323 or 412-268-2323 or by using one of the 290 emergency phones on campus.
- In person at the University Police Department at 300 South Craig Street, Room 199. (Please use the entrance on Filmore Street.)

Daily Fire Log

In conjunction with the daily crime log (see page 15), the University Police Department also maintains a daily fire log that records, by date the fire was reported, any fire that occurred in an on-campus student housing facility. The fire log includes the nature, date, time and general location of each fire.

Residence Facility Fire Safety Policies and Procedures

General Policies—*Housing Policies*

Housing Services annually publishes an electronic handbook entitled, *Housing Policies*, containing policies and procedures applicable to students living in university residence facilities as well other helpful information concerning housing at Carnegie Mellon University. A copy of *Housing Policies* may be found at:
<https://www.cmu.edu/housing/our-communities/policies.html>

Policy on Portable Electrical Appliances

General Policy: No electrical appliances that incorporate unshielded heating elements or draw more than 700 watts may be used in student rooms. Hot plates or toaster ovens of any kind are prohibited in the residence halls. Electric irons may be used only in areas where utility outlets are provided, such as in designated utility or laundry rooms.

Microwave Ovens: Only compact microwave ovens under 700 watts are permitted.

Refrigerators: Residents may bring their own mini-refrigerators to campus as long as they are smaller than 4.5 cubic feet and operating on 110/120 VAC. Limited to one per student.

Air Conditioners: Students are not permitted to bring air conditioners. To request housing in an air-conditioned space for medical reasons please refer to the Housing Accommodations webpage. When it is necessary to install air conditioning, Housing Services will provide standard air conditioning units at no charge.

For additional information on Housing Service's accommodations see:

<https://www.cmu.edu/housing/resident-services/special-accommodations.html>

Hoverboards: Hoverboards are not permitted in any university operated housing (including residence halls, apartments, and Greek Houses).

Policy on Open Flames

Open flames or burning materials of any kind, including candles, incense, flammable liquids, and gases, pretreated charcoal, fireworks and other combustibles, are absolutely prohibited in university residence facilities.

Smoking Policy

All university residence facilities are designated smoke-free areas. The university's Smoke-less Campus Policy was developed through the efforts of students, faculty and staff to assist residents and their guests to maintain a residential environment that minimizes their exposure to second hand smoke and its impact on the health of others.

The smoke-less Campus Policy is applicable to the entire campus. This policy is available at <https://www.cmu.edu/policies/safety-and-security/smoking.html>.

Guidelines for Evacuating Residence Facilities

City of Pittsburgh Ordinance and university policy require a complete evacuation of a building upon activation of the fire alarm system. All residents should know two ways out of a building, the primary escape route (the most direct and shortest distance) and a secondary escape route. Upon activation of a fire alarm, it is important to never ignore an alarm and evacuate immediately in a safe and orderly manner. If needed shut-off any heat sources or equipment, quickly gather personal belongings like your keys, coat or purse and proceed to the nearest exit. In the event that your primary escape route is compromised, revert to your secondary escape route. Do not use the elevators as an escape route. Learn your escape routes in advance of an evacuation. It is important to remember to close doors behind you to reduce the spread of smoke and fire or even to help protect your stuff, but try not to deviate from your primary or secondary escape route unless it is compromised. Once you have successfully evacuated, move at least 150 feet away from the building to the predetermined designated assembly area for an accountability check. Do not assume that once the fire alarm is silenced, it is safe to re-enter the building. Instead, wait for instructions from an authorized University, Police or Fire Official that it is safe to re-enter. For inclement weather, it is best to have an alternative plan. Perhaps this may mean to seek shelter in another near-by facility not under an alarm or emergency, but remember to not block exits inside the building.

If smoke or fire compromises your escape routes and you are unable to evacuate, stay calm and try to find another way out if safe to do so. If you are not able to get out, either shelter in place or go to a designated area of refuge. Close any doors and windows to your room if smoke is coming in. Also, try to seal off any smoke from coming in around your door. Call University Police at 412-268-2323 or 911 and tell them your location. If safe to do so, stay by the window where rescuers can see you.

For any ADA assistance during a fire alarm or emergency and you are not able to self-evacuate, please shelter-in-place; if safe to do so or go to designated area of refuge or an enclosed stairwell and call University Police at 412-268-2323 or 911 and tell them your location. In addition, you can also ask someone exiting the building to notify the emergency responders (Police or Fire), outside the building about your location and need for assistance. It is recommended to carry with you a cell phone, whistle and a flashlight to help signal or make noise to get attention for help. Lastly, it is best to have arrangements pre-planned for evacuation assistance. Arrangements can be made to reasonably assure that assistance is provided to anyone who requests it. Contact your Housing Services office or the CMU's Human Resources Equal Opportunity Services to self-identify at eso@andrew.cmu.edu or for more information.

Fire Evacuation Drills

The University Fire Safety Team typically conducts a fire evacuation drill per semester for all residence housing facilities in R-2 Group buildings. At the start of the academic year (Fall & Spring) the Fire Safety Manager with Environmental Health and Safety, will collaborate with Housing leadership, and Facilities Management to schedule and conduct these required fire evacuation drills. During the summer, fire drills are conducted in occupied on-campus residence facilities during the month of July, for summer camp residents over 30-day residency. During the 2019-2020 academic year and summer, **92** Housing facilities had a fire evacuation drill conducted. **40** fire evacuation drills were also completed in academic and administrative buildings. A collaboration of Facilities Management, Housing Services, University Police and team members from Environmental Health and Safety witnessed these fire evacuation drills. The university requires complete evacuation of the facilities during any fire alarm activation. Individuals who ignore fire alarms and required evacuations may face disciplinary action. Since false alarms may lower the evacuation response from students, the university will analyze the causes of all false alarms and work to reduce their occurrence. By reducing the number of false alarms, the University Police Department and Fire Safety Team hopes to maintain students' diligence in responding.

Fire Safety Education and Awareness

The university's Fire Safety Team is committed to fire prevention and risk reduction through the delivery of quality fire safety education, prevention, assessment and preparedness. In an effort to promote and foster fire safety awareness, fire safety training sessions and brochures are made available and distributed to students living in three types of housing; residence halls, Greek housing and off-campus housing. These brochures cover a variety of fire safety topics such as cooking safety, electrical safety, fire prevention methods and fire protection systems. They also provide guidelines to be followed in emergency situations. Basic evacuation instructions that can apply to academic/administration facilities in addition to residence housing facilities. These guidelines are available to all students on the Environmental Health and Safety website at: <https://www.cmu.edu/ehs/Guidelines/index.html#fire>.

For the past several years, the Fire Safety Team has been proactive in trying different methods to promote fire safety throughout the campus community. An outside live mock dorm/bedroom fire had been conducted to impress upon the student population the power that a fire can possess, the speed at which a fire can travel and the growth potential when combustibles are available. In two minutes, an ordinary residence room containing common household commodities was transformed into a fully involved room fire. In 2019, two survivors from the 2000 Seton Hall fatal fire were invited on campus as guest speakers to tell their story and promote fire safety and awareness. In addition, EHS fire safety hosted a series of events throughout the National Preparedness and Campus Fire Safety Month (September) in 2019. Over 300 students, faculty and staff were trained through Jeopardy style fire safety trivia and hands-on fire extinguisher training to raise awareness regarding important fire safety concepts and to train them for extinguishing a simulated fire by using water-filled extinguishers.

Training is provided to all resident assistants (RAs) in how to choose the proper fire extinguisher based on the class of the fire that is burning. The P.A.S.S. acronym (pull – aim – squeeze – and sweep) is taught in a PowerPoint presentation and then RA's get to actually apply hands-on use of a fire extinguisher on a live fire trainer simulator. Fire extinguisher training can simulate a class A, B or C fire with varying degrees of difficulty levels. Furthermore, RA's are taught about the importance of not fighting a spreading or growing fire. Their training emphasizes the importance of fire prevention and a timely evacuation for everyone in the building. Throughout the school year, fire extinguisher training is open for all students, faculty and staff to take.

An electronic fire safety self-inspection checklist form for student residence housing facilities are available on the university's Environmental Health and Safety Department's website. These forms are provided as a means of performing self-inspections of their rooms or living spaces. The form covers important safety related best practices such as: storage considerations, good housekeeping tips, electrical hazards, fire or ignition source hazards, and fire protection systems. Completed self-inspection checklist forms can be forwarded to the Environmental Health and Safety Department for review and action as necessary via safety@andrew.cmu.edu.

Fire Safety Systems in Residence Facilities

All student residence facilities that are owned by the university comply with City of Pittsburgh Fire Codes as well as the International Fire Codes for residential occupancy. The following fire safety systems are provided in university-operated residence facilities:

- **Fire Alarm Monitoring by Carnegie Mellon University Police** – Building-wide fire detection systems are connected to an intelligent fire alarm network. This network connects all devices to an automated monitoring system. Two types of devices are connected, one that detects the presence of smoke/heat and the other for water flow in the fire suppression systems. When smoke/heat detectors sense the presence of particles in the air or elevated temperatures, they automatically activate a signal. Water flow detectors sense movement of water, signifying the activation of the sprinkler system. These signals come into the University Police Department, where activity is monitored 24 hours per day, 7 days a week, 365 days each year.
- **Fire Alarm Monitoring by Guardian Protection Services** – Building-wide fire detection is connected to an intelligent fire alarm network. This network connects all devices to an automated monitoring system. Two types of devices are connected, one that detects the presence of smoke/heat and the other for water flow in the fire suppression systems. When smoke/heat detectors sense the presence of particles in the air or elevated temperatures, they automatically activate a signal. Water flow detectors sense movement of water, signifying the activation of the sprinkler system. These signals go to a third party monitor, Guardian Protection, which monitors activity 24 hours per day, 7 days a week, 365 days each year.
- **Sprinkler Systems** – All sprinkler systems have been designed by fire protection engineers, have been approved by the university's insurers, have passed the city's acceptance test and are inspected, tested and maintained per National Fire Protection Association (NFPA) 25.
- **Smoke Detection Devices** – Automatic smoke detectors are distributed throughout the buildings and many are hardwired to a centralized reporting system. These detectors operate by emitting an ionization beam, a photoelectric sensor or both. When particles block these smoke detectors, they go into alarm.
- **Fire Extinguishers** – Fire Extinguishers are distributed through all facilities on campus. The type of portable extinguisher is selected for the hazard in that room. Class ABC fire extinguishers are typically installed in residence housing to cover all three types of fires. In commercial kitchens, BC type and/or K type fire extinguishers are installed to address electrical or grease fires.

Fire Safety Systems in On-campus Residence Facilities—Pittsburgh, PA

ON-CAMPUS RESIDENCE FACILITIES	Fire Alarm Monitoring by CMU Police	Fire Alarm Monitoring by Guardian	Fully Sprinklered System	Smoke Detection Devices	Fire Extinguishers Installed
Boss House	✓	✓	✓	✓	✓
Clyde House	✓	✓	✓	✓	✓
Donner House	✓	✓	✓	✓	✓
Fairfax Apartments		✓	✓	✓	✓
Fairfax Apartments Annex		✓	✓	✓	✓
Fifth Neville Apartments*	✓	✓	✓	✓	✓
Hamerschlag House	✓	✓	✓	✓	✓
Henderson House	✓	✓	✓	✓	✓
Highlands Apartments	✓	✓	✓	✓	✓
Margaret Morrison 101-102	✓	✓	✓	✓	✓
Margaret Morrison 103-105	✓	✓	✓	✓	✓
Margaret Morrison 111-130	✓	✓	✓	✓	✓
Margaret Morrison 131-134	✓	✓	✓	✓	✓
Margaret Morrison Apartments	✓	✓	✓	✓	✓
McGill House	✓	✓	✓	✓	✓
Morewood E-Tower	✓	✓	✓	✓	✓
Morewood Gardens	✓	✓	✓	✓	✓
Mudge House	✓	✓	✓	✓	✓
Neville Apartments	✓	✓		✓	✓
Resnik House	✓	✓	✓	✓	✓
Roselawn Houses 1,3,5,7	✓	✓	✓	✓	✓
Roselawn Houses 2,4,6,8	✓	✓	✓	✓	✓
Roselawn Houses 10,12,14,16	✓	✓	✓	✓	✓
Roselawn Houses 15	✓	✓	✓	✓	✓
Scobell House	✓	✓	✓	✓	✓
Shady Oak Apartments				✓	✓
Shirley Apartments	✓	✓	✓	✓	✓
Spirit House	✓	✓	✓	✓	✓
Stever House	✓	✓	✓	✓	✓
The Residence at Fifth – 4700 Forbes Ave	✓	✓	✓	✓	✓
Webster Hall Apartments		✓		✓	✓
Welch House	✓	✓	✓	✓	✓
West Wing	✓	✓	✓	✓	✓
Woodlawn Apartments	✓	✓	✓	✓	✓
1055 Morewood (Phi Delta Theta)	✓	✓	✓	✓	✓
1057 Morewood (Sigma Phi Epsilon)	✓	✓	✓	✓	✓
1063 Morewood (Kappa Sigma)	✓	✓	✓	✓	✓
1065 Morewood (Kappa Kappa Gamma)	✓	✓	✓	✓	✓
1069 Morewood (Alpha Chi Omega)	✓	✓	✓	✓	✓
1071 Morewood (Delta Delta Delta)	✓	✓	✓	✓	✓
1077 Morewood (Kappa Alpha Theta)	✓	✓	✓	✓	✓
1079 Morewood (Alpha Phi)	✓	✓	✓	✓	✓
1085 Morewood (Sigma Alpha Epsilon)	✓	✓	✓	✓	✓
1091 Morewood (Alpha Epsilon Pi)	✓	✓	✓	✓	✓
5031 Forbes Avenue (Delta Gamma)	✓	✓	✓	✓	✓
5033 Forbes (Alpha Sigma Phi)	✓	✓	✓	✓	✓

* New residence facility opened in Fall 2020

Fire Statistics—Pittsburgh, PA

ON-CAMPUS RESIDENCE FACILITIES	NUMBER OF FIRES			DATE(S) OF FIRES	CAUSE OF FIRE	NUMBER OF FIRE-RELATED INJURIES	NUMBER OF FIRE-RELATED DEATHS	VALUE OF PROPERTY DAMAGE	FIRE DRILLS IN 2019
	2017	2018	2019						
Boss House	0	0	0	-	-	0	0	0	2
Doherty Apartments*	0	0	n/a*	-	-	0	0	0	1
Donner House	0	0	0	-	-	0	0	0	3
Hamerschlag House	0	0	0	-	-	0	0	0	2
Henderson House	0	0	0	-	-	0	0	0	2
McGill House	0	0	0	-	-	0	0	0	2
Morewood E-Tower	0	0	0	-	-	0	0	0	3
Morewood Gardens	0	1	0	4/17/2018	Unintentional Fire - laser cutter in shop	0	0	\$0-99	1
Mudge House	0	1	0	10/19/2018	Intentional Fire - burned Halloween decorations	0	0	\$0-99	3
Resnik House	0	0	0	-	-	0	0	0	2
Roselawn Houses 1,3,5,7	0	1	0	9/20/2018	Unintentional Fire - cooking	0	0	\$0-99	2
Roselawn Houses 2,4,6,8	0	0	0	-	-	0	0	0	2
Roselawn Houses 10,12,14,16	0	0	0	-	-	0	0	0	2
Roselawn Houses 15	0	0	0	-	-	0	0	0	2
Scobell House	0	0	0	-	-	0	0	0	2
Stever House	0	0	0	-	-	0	0	0	3
Webster Hall Apartments	0	0	1	3/27/2019	Unintentional Fire - cooking	0	0	\$0-99	2
Welch House	0	0	0	-	-	0	0	0	2
West Wing	0	0	0	-	-	0	0	0	2
Clyde House	0	0	0	-	-	0	0	0	2
Fairfax Apartments	0	0	0	-	-	0	0	0	2
Fairfax Place Apartments (Fairfax Annex)	0	0	0	-	-	0	0	0	2
Highlands Apartments	0	0	0	-	-	0	0	0	2
Fifth Neville Apartments**	n/a	n/a	0	-	-	0	0	0	n/a
Spirit House	0	0	0	-	-	0	0	0	2

*Facility closed at end of Fall 2019

** New residence facility opened in Fall 2020

Fire Statistics—Pittsburgh, PA (continued)

ON-CAMPUS RESIDENCE FACILITIES	NUMBER OF FIRES			DATE(S) OF FIRES	CAUSE OF FIRE	NUMBER OF FIRE-RELATED INJURIES	NUMBER OF FIRE-RELATED DEATHS	VALUE OF PROPERTY DAMAGE	FIRE DRILLS IN 2019
	2017	2018	2019						
Margaret Morrison 101-102	0	0	0	-	-	0	0	0	2
Margaret Morrison 103-105	0	0	0	-	-	0	0	0	2
Margaret Morrison 111-130	0	0	0	-	-	0	0	0	2
Margaret Morrison 131-134	0	0	0	-	-	0	0	0	2
Neville Apartments	1	0	0	11/11/2017	Unintentional Fire - cooking	0	0	\$0-99	2
Shady Oak Apartments	0	0	1	3/2/2019	Intentional Fire - burned paper towels	0	0	\$0-99	2
Shirley Apartments	0	0	0	-	-	0	0	0	2
Residence on Fifth - 4700 Fifth Ave.	0	0	0	-	-	0	0	0	2
Woodlawn Apartments	0	0	0	-	-	0	0	0	2
1055 Morewood (Phi Delta Theta)	0	0	0	-	-	0	0	0	2
1057 Morewood (Sigma Phi Epsilon)	0	1	0	2/19/2018	Unintentional - Trash fire	0	0	\$0-99	2
1063 Morewood (Kappa Sigma)	0	0	0	-	-	0	0	0	2
1065 Morewood (Kappa Kappa Gamma)	0	0	0	-	-	0	0	0	2
1069 Morewood (Alpha Chi Omega)	0	0	0	-	-	0	0	0	2
1071 Morewood (Delta Delta Delta)	0	0	0	-	-	0	0	0	2
1077 Morewood (Kappa Alpha Theta)	0	0	0	-	-	0	0	0	2
1079 Morewood (Alpha Phi)	0	0	0	-	-	0	0	0	2
1085 Morewood (Sigma Alpha Epsilon)	0	0	0	-	-	0	0	0	2
1091 Morewood (Alpha Epsilon Phi)	0	0	0	-	-	0	0	0	2
5031 Forbes Avenue (Delta Gamma)	0	0	0	-	-	0	0	0	2
5033 Forbes (Alpha Sigma Phi)	0	0	0	-	-	0	0	0	2

PART VI: POLICIES FOR OTHER LOCATIONS

Universally Applicable Policies

The security policies and procedures of Carnegie Mellon University's main campus in Pittsburgh, Pa. serve as the model for security policies and procedures at the other locations operated by the university.

The following policies and procedures, described above under the Safety and Security Policies, Procedures and Resources section for the Pittsburgh, Pa. campus, apply to any other location operated by the Carnegie Mellon University:

- Missing Student Notification – see page 15.
- Alcohol and Other Drug Policies – see page 18.
- Workplace Violence – see page 20.
- Preventing and Responding to Sexual Assault, Dating Violence, Domestic Violence and Stalking (and all subsections) – see pages 22 to 39.

Adelaide, Australia

Campus Profile

The Torrens Building in the city's central business district is home to Carnegie Mellon University in Australia (CMU-A). It is a heritage-listed site, formally serving as the central repository for all land titles in South Australia and is leased by the university from the Government of South Australia. The campus is located on Victoria Square, the geographic "heart" of the city.

CMU-A delivers two masters programs, the Master of Science in Information Technology (MSIT) and the Master of Science in Public Policy and Management (MSPPM). Both programs are offered as 12-or 21-month programs. It also delivers Global Programs in Master of Information Systems Management and MSPPM wherein students study in the Australia campus for two semesters, go into an internship, and complete the last two semesters of their program in Pittsburgh.

Several facilities and services are readily accessible and the building is situated among the state's public and private sector head offices. The building is located on the corner of Victoria Square and Wakefield Street with public sidewalks on either frontage. CMU does not provide housing to students at the Adelaide location.

Reporting Criminal Incidents and Other Emergencies

CMU-A does not operate a campus police force. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- In person at South Australia (SA) Police, Adelaide Station, 60 Wakefield Street, Adelaide (approximately 200m from campus).
- By calling South Australia Police on 000 for emergencies. For non-urgent assistance, call SA Police on 131 444. These numbers are displayed throughout CMU-A's premises and students are advised during orientation how to determine which number is appropriate.
- The Torrens Building security is managed by PSSB, which is housed in the State Administration Building at 200 Victoria Square Adelaide (adjacent to the campus). The CMU-A tenancy within the Torrens Building at 220 Victoria Square Adelaide is managed by SA Monitoring (provided by Heinz College).

To further encourage the timely reporting of crimes on campus, the following persons have been designated as “campus security officials” to whom incidents may also be reported:

- ♦ Emil Bolongaita, Executive Director/Head
- ♦ Ben Olijnyk, Director of ICT and Facilities
- ♦ Fatima Reyes-Della Verde, Director of Operations

In addition, crimes may be reported to designated “campus security authorities” at Carnegie Mellon’s main campus in Pittsburgh (please see page 8).

Access to Campus Facilities

The Torrens Building is a multi-tenant facility. It is open from 8:00 a.m. to 6:00 p.m., Monday through Friday. A security pass (issued to each student and details recorded) is required to enter the building outside of those hours. Entry to the university’s space within the building also requires use of a security card.

Security Considerations in the Maintenance of Campus Facilities

Maintenance issues during work hours of 8:30 a.m. to 5:30 p.m. daily (Monday through Friday, excluding holidays and breaks) are directed to Ben Olijnyk, Director of ICT & Facilities, and are then directed to the building manager who organizes the appropriate service response. After hours, any issue is directed to PSSB on 82075999, a number displayed throughout the facility. A regular check of exit lighting is carried out under the direction of the building manager. The perimeter of the building is under security guard surveillance once the building is locked down, which means the external doors are checked to make sure the building is secure. There are wall-mounted cameras in the lane at the back of the building that are monitored 24 hours a day by PSSB. Any issues arising from these checks are raised with the building manager and the tenancy concerned.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, Ben Olijnyk, Director of ICT & Facilities, in conjunction with the University Police Department and other departments from Carnegie Mellon University’s Pittsburgh campus, from time to time issues alerts to make students, faculty and staff aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. “Crime Alerts” are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. “Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks.

Alerts are typically distributed via email and CMU-A’s student portal @CMU.

Crime Prevention Education and Awareness

All international students have access to the video on the student portal @CMU about how to stay safe in Australia, which includes information about police services.

Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited by the laws of the Commonwealth of Australia and are an egregious violation of university policy. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus.

Carnegie Mellon University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of the Carnegie Mellon community regardless of location. For more information, please see pages 22 to 39 of this report.

In addition, below are local resources for Carnegie Mellon community members in Adelaide, Australia.

Local Reporting Resources

Any student aware of an instance of sexual assault, domestic violence, dating violence or stalking is encouraged to immediately contact the South Australia Police on 131 444 or Nereshnee Shunmugam, Manager of Admissions and Student Services on (08) 8110 9922 or +61 400 268 437.

- ♦ **If a survivor chooses, contact local law enforcement** – South Australia Police on 000 for emergencies. For non-urgent assistance, call SA Police on 131 444. University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- ♦ **If a survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling in the first instance Nereshnee Shunmugam, Manager of Admissions and Student Services, (08) 8110 9922 or +61 400 268 437.

University community members in Australia may also contact any of the reporting resources listed on page 30, as well as the confidential resources on page 38.

Local Medical and Support Resources

- ♦ **Medical Resources** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. Students are advised to seek attention at their nearest hospital:
 - Queen Elizabeth Hospital – (08) 8222 6000 (Woodville, western suburbs)
 - Royal Adelaide Hospital – (08) 8222 4000 (Adelaide city)
 - Women’s and Children’s Hospital – (08) 8161 7000 (North Adelaide, inner north)
 - International students can also contact their medical insurance provider 24 hours per day to speak directly with medical professionals. The majority of international students on campus have insurance with Allianz Global Assistance OSHC 1800 814 781.
- **Support Resources** – CMU-A students may avail themselves of counselling services

John Lindner
University Chaplain
+61 424 563 511
lindner.john@gmail.com

Bower Place
Level 2/55 Gawler Place
Adelaide, SA, 5000
(08) 8221 6066

Blue Sky Psychology
Level 10, 108 King William Street
Adelaide, South Australia
(08 8212 3944)

Students may alternatively wish to contact a 24-hour Rape and Sexual Assault Service on (08) 8226 8787.

Education City, Qatar

Campus Profile

Carnegie Mellon University's branch campus in Education City, Qatar offers five undergraduate degree programs, business administration, biological sciences, computational biology, computer science and information systems. Its first students were enrolled in August 2004. Enrollment for the fall 2019 semester was 370. The branch campus is located in a 460,000 square-foot building that is owned by the Qatar Foundation (see below) and houses virtually all Carnegie Mellon Qatar academic and administrative functions. Though predominantly a commuter campus, over 70 students live in student housing in Education City that is owned and operated by the Qatar Foundation and CMU does not provide housing to students as the Qatar Campus.

Education City, a 2,500-acre multi-institution complex in Doha, Qatar, is a gated complex that sits in a sparsely populated section on the outskirts of Doha.

The Qatar Foundation for Education, Science and Community Development is a private, chartered, nonprofit organization, founded in 1995 by His Highness Sheikh Hamad Bin Khalifa Al-Thani, the then Emir of Qatar. Guided by the principle that a nation's greatest resource is the potential of its people, the Qatar Foundation aims to develop that potential through a network of centers devoted to progressive education, research and community welfare (from the Qatar Foundation website). To this end, the Foundation has established Education City. To date, six American universities have established branch campuses in Education City (Carnegie Mellon University, Georgetown University, Northwestern University, Texas A&M, Virginia Commonwealth University and the Weill Cornell Medical College).

Reporting Criminal Incidents and Other Emergencies

Carnegie Mellon Qatar does not operate a campus police force. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- In person at the Carnegie Mellon Qatar main security control room on the ground floor, room 1043, or at the Qatar Foundation main security control room at the Central Plant Building, ground floor, Room G-04.
- By calling the Qatar Foundation main security control room at +974 4454 0999, or the Qatar Foundation Security Watch Commander +974 5556 4701.

To further encourage the timely reporting of crimes on campus, the following persons have been designated as "campus security officials" to whom incidents may also be reported:

- Michael Trick, Dean, trick@cmu.edu, office: +974 4454 8420,
- Renee Camerlengo, Associate Dean for Student Affairs, renee@andrew.cmu.edu, office: +974 4454 8526, mobile: +974 3391 2241

In addition, crimes may be reported to designated "campus security authorities" at Carnegie Mellon's main campus in Pittsburgh (please see page 8).

Access to Campus Facilities

Students and staff are issued identification cards, which they are asked to display at all times. The cards are encoded to provide access to authorized locations based on an access control matrix administered by the Facilities Department.

During normal business hours (Sunday through Thursday, 8:00 a.m. to 8:00 p.m.), the building is open to employees, students, parents, contractors, guests and invitees. During non-business hours, access to the building, including all classrooms, lecture halls and study rooms, is controlled through the use of university ID cards provided to employees and students, as well as visitor ID cards issued to contractors and visitors. Normally, all offices are locked and only authorized personnel are permitted access with proper identification. External contractors are only allowed in the building under a “permit to work” system.

The building is controlled 24 hours a day by a security team that is managed by the Qatar Foundation. Security guards routinely patrol the exterior and interior of campus buildings, including nights, weekends and holidays. Security guards centrally monitor closed circuit TV cameras that are located throughout the building (interior and exterior).

The residence facilities are under the domain of the Qatar Foundation. A security guard is at the entrance of every residence hall. The front door of the building is open, and security is seated immediately inside. Resident students are issued a personal entry device that allows them to enter the facility. Visitors must present proper identification and can only enter if escorted by a resident. The residence halls are gender segregated; males are not allowed to visit the female residence halls and vice versa. In addition, overnight guests are not permitted.

Security Considerations in the Maintenance of Campus Facilities

Facilities and landscaping are maintained in a manner to minimize hazardous conditions. The maintenance of the campus is the responsibility of the Qatar Foundation Mechanical & Electrical (M&E) Department. The Qatar Foundation Health, Security, Safety & Environment (HSSE) department reports to M&E, in writing, conditions that could be hazardous. Additionally, lighting is monitored by Qatar Foundation HSSE officers and maintenance needs are reported to the M&E department. Problems reported by visitors, students, faculty, staff custodians, are sent to Qatar Foundation HSSE department for action.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime, safety or emergency issues, Michael Trick, Dean, in conjunction with Stephen McCarty, Director of Safety and Security, and the Qatar Foundation Health, Security, Safety and Environment (Director: Stephen Brigg), from time to time issues alerts to notify students, faculty and staff of serious crimes, emergencies and other important events occurring on and near Education City in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. “Crime Alerts” are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts or burglaries in residence areas) in which the university itself or a member of the university community is a victim. “Emergency Alerts” are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks.

Alerts will typically be issued through a posting to Qatar email distribution lists. In addition, as warranted by the emergency, the Carnegie Mellon Qatar SMS Bulk Messaging will be activated, whereby individuals will receive a text message on their mobile, followed by an email, and if warranted a telephone call alerting with the full details of the message. In addition, a voice notification alert can be sent that is directed to all faculty and staff, as well as subscribed students. This voice alert will contain the full text of the message that is being broadcasted via other means.

Crime Prevention Education and Awareness

All new faculty and staff, upon arrival to their assignment at the Qatar campus, experience a new employee orientation that includes a security and awareness presentation by the Director of Safety and Security covering a broad spectrum of issues and specific recommendations. Given the social and cultural mores of the people of the Middle East and the State of Qatar, the approach on the part of Carnegie Mellon Qatar differs somewhat from that of the Pittsburgh campus. Rather than offering public programs and workshops, the Division of Student Affairs offers students opportunities for counseling and discourse by means of private sessions on various health and wellness matters ranging from drug and substance abuse to sexual harassment and personal safety.

Alcohol & Drug Policy

Students at Carnegie Mellon Qatar are expected to be acquainted with and abide by all applicable laws and university regulations regarding alcohol and drugs and to be aware of the social, physiological and psychological consequences of excessive drinking in order to make responsible and informed decisions about the serving and consumption of alcohol. With a few very limited exceptions, alcohol consumption is illegal in the State of Qatar and forbidden to all Muslims. Carnegie Mellon Qatar students are educated on the risks of alcohol abuse through counseling and private discourse with a counselor and health and wellness specialist, mindful of the culture and social structures in the Middle East. (See page 18 for a summary of the university's alcohol and drug policy.)

Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited by the laws of the State of Qatar and are an egregious violation of university policy. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus.

Carnegie Mellon University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of the Carnegie Mellon community regardless of location. For more information, please see pages 22 to 39 of this report.

In addition, below are resources for Carnegie Mellon community members in Doha, Qatar.

The Office of Title IX Initiatives

The Office of Title IX Initiatives supports all community members, including undergraduate and graduate students, staff, and faculty, at all Carnegie Mellon programs and locations around the world, including the Qatar campus. This Office is dedicated to promoting gender equity at Carnegie Mellon University, which includes coordinating the University's efforts to prevent and effectively respond to all forms of sexual misconduct impacting community members, including sexual assault, sexual harassment, dating and domestic violence, and stalking.

For more information go to <http://www.cmu.edu/title-ix/>

Contact Information for the Office of Title IX Initiatives

The Office of Title IX Initiatives is located at Cyert Hall 140 on the Pittsburgh campus. This Office can be reached at: +1 412-268-7125 or tix@cmu.edu.

There are numerous resources available on the Qatar campus to anyone who believes that he or she has been the victim of sexual harassment or sexual assault, or has witnessed sexual harassment or sexual assault. Below are the names and contact information of individuals who can provide guidance and support on alleged sexual harassment and sexual assault. These individuals can provide information about the processes under this policy for dealing with concerns and complaints, and information about other resources that may be available to victims of sexual harassment and/or sexual assault. If you believe that you have been the victim of sexual harassment and/or sexual assault or you are aware of such conduct, you are encouraged to make contact with any of the individuals identified below. They will make certain that your complaint is communicated to the appropriate resource for handling.

Student Affairs Emergency Line: 974-5554 7913

Campus Security. Victims of sexual harassment and/or assault may contact campus security at (974 4454-8434 or 974-3371 2591) to discuss the possibility of filing a criminal complaint. Even if law enforcement authorities investigate or take other action, victims still have the right to pursue claims of sexual harassment and sexual assault through the procedures outlined in this policy.

Confidential Reporting Options and Counseling

As discussed above, Carnegie Mellon University maintains several resources for reporting incidents of sexual assault, domestic violence, dating violence, stalking or other violations of the university's Sexual Misconduct Policy. However, because the university is committed to ensuring that such reports are investigated and appropriately responded to, there are limits on the level of confidentiality that can be provided by officials of Carnegie Mellon.

Carnegie Mellon understands that some survivors of sexual assault, domestic violence, dating violence and stalking may not be ready or may not be willing to report through a channel that may lead to an investigation or other university action, no matter how discreet. For such individuals, Carnegie Mellon maintains confidential reporting options.

The resources below can provide confidentiality.

The Office of Health & Wellness:

Amie Rollins, Director amier@andrew.cmu.edu (974 4454-8680)

Local Medical and Support Resources

- **Off-Campus Medical Resources** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. Contact:
 - Hamad Women's Hospital: +974 4439 6666
 - Qatar Foundation Health Care Center: +974 4454 1244
- **On-Campus Medical and Support Resources:**
 - Amie Rollins, Director of Health and Wellness, at +974 4454 8680 or 974 5554 7913
- **Support Resources** – Counseling services are available through the Office of Personal Development & Counseling Services at +974 4454 8525 or +974 5554 7913.

Los Angeles, CA

Location Profile

Carnegie Mellon University's H. John Heinz III College operates a satellite location in Los Angeles, California, as a part of the Master of Entertainment Industry Management program (MEIM). The Los Angeles portion of the MEIM program is located in the city of North Hollywood in Los Angeles County. The location consists of a 6034 square foot suite of offices in a six-story professional office building shared by other tenants, located at 4640 Lankershim Blvd., Suite 125, North Hollywood, CA 91602. The cross street is Hortense. The suite of offices includes three classrooms, two conference rooms, screening area, computer office, kitchen, library and reading area. There are sidewalks surrounding the building and a garage that is immediately next to the building on Hortense Street.

Second year students in the MEIM program attend courses at the Los Angeles location while working side-by-side with industry professionals throughout the year as full-time interns in a studio or production company. (MEIM students spend the first year of the program taking core courses at Carnegie Mellon University's main campus in Pittsburgh, Pa.) Approximately 20-30 students are enrolled at the Los Angeles campus per year.

Carnegie Mellon University does not provide housing to students in the Los Angeles portion of the MEIM program.

Reporting Criminal Incidents and Other Emergencies

Carnegie Mellon University does not operate a police force at its Los Angeles location. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week to:

Los Angeles Police Department (LAPD)
11640 Burbank Blvd.
North Hollywood, CA 91601
818-623-4016
www.lapdonline.org/north_hollywood_community_police_station

Dial 911 for emergencies

or

Monica Bulchand, Tiarna Real Estate Services Manager, 818-817-0550 ext. 101

To further encourage the timely reporting of crimes on campus, the following person has been designated as a "campus security official" to whom incidents may also be reported:

- Dr. Daniel Green, Program Director, 323-717-6481, dtgreen@andrew.cmu.edu.

In addition, crimes may be reported to designated "campus security authorities" at Carnegie Mellon's main campus in Pittsburgh (please see page 8).

Access to Campus Facilities

Access to the facility is by a keyless entry system. Each student has a separate entry code. When the Program Director, Head of Industry Relations, or Program Coordinator is in the suite, the door is unlocked during daytime hours. Visitors and guests can use a doorbell to gain access when the door is locked. Access to the main building after 5:00 p.m., Monday through Friday, and on weekends, requires a code. A private entrance to the ground floor of the building can be accessed from Hortense Street.

Security Considerations in the Maintenance of Campus Facilities

The MEIM program's Los Angeles facility has a keyless entry system and an ADT alarm system. A private security officer patrols the building periodically in the evenings.

The MEIM Los Angeles facility has an Alarm Lock Trilogy DK3000 Series keyless entry system and an ADT motion and video alarm system. In addition, four closed-circuit dome style color cameras record to an eight-channel encrypted DVR. The cameras can also be accessed via the internet.

Unsafe conditions and repairs should be directed to the Program Director, Daniel Green; or the Real Estate Manager, Gisse Renteria of Tiarna Real Estate Services, 15250 Ventura Blvd. Suite 1010, Sherman Oaks, CA 91403, 818-817-0550 ext. 101

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, Daniel Green, Ph.D., Director of the Program, in conjunction with the University Police Department and other departments from Carnegie Mellon University's Pittsburgh campus, from time to time issues alerts to notify students, faculty and staff of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. "Crime Alerts" are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. "Emergency Alerts" are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks.

Alerts are typically distributed via email.

Crime Prevention Education and Awareness

During Welcome Week orientation in August, students are informed of security policies and procedures for the Los Angeles portion of the MEIM program.

Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited by federal and state law and are an egregious violation of university policy. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus.

Carnegie Mellon University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of the Carnegie Mellon community regardless of location. For more information, please see pages 22 to 39 of this report.

In addition, below are local resources for Carnegie Mellon community members Los Angeles, CA.

Local Reporting Resources

Any student aware of an instance of sexual assault, domestic violence, dating violence or stalking is encouraged to immediately contact the Los Angeles Police Department (dial 911).

- **If the survivor chooses, contact the LAPD:**
 - Los Angeles Police Department (LAPD)
11640 Burbank Blvd,
North Hollywood, CA 91601
818-623-4016
Dial 911 for emergencies
www.lapdonline.org/north_hollywood_community_police_station
 - Dr. Daniel Green, Program Director, will assist students in notifying the appropriate law enforcement agency in the applicable jurisdiction..
- **If the survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling Dr. Daniel Green, Program Director, at 323-717-6481.

University community members in Los Angeles may also contact any of the reporting resources listed on page 30, as well as the confidential resources on page 38.

Local Medical and Support Resources

- **Medical Resources** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. The nearest medical center is:
 - Providence St. Joseph's Medical Center, 501 S. Buena Vista St. Burbank, CA 91505, 818-843-5111.
- **Support Resources**
 - Peace Over Violence Hotline for Central Los Angeles at 213-626-3393 or www.peaceoverviolence.org/
 - National Domestic Violence Hotline , 1-800-799-SAFE (7233) or 1-800-787-3244 (TTY) www.thehotline.org/
 - National Sexual Assault Hotline, 1-800-656-HOPE (4673) or <http://www.rainn.org/get-help/national-sexual-assault-hotline%20>

Silicon Valley, CA

Campus Profile

Carnegie Mellon University, Silicon Valley (CMU SV) is located at the NASA Research Park in Moffett Field, California. Information on graduate programs available at CMU SV is available at www.cmu.edu/silicon-valley/academics/index.html. CMU SV is located within the NASA Research Park, formerly Moffett Air Field, and all activities take place in Building 23 and Building 19. Buildings 23 and 19 are leased from NASA. The campus is located on federal government property.

Reporting Criminal Incidents and Other Emergencies

Carnegie Mellon University, Silicon Valley does not operate a campus police force, however, CMU SV is located in the gated NASA Research Park with law enforcement provided by NASA Ames Protective Services Office Security Police. All students, staff, faculty and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- In person with a Security Officer at the Main Gate located on Moffett Boulevard.
- By calling NASA Ames Protective Services at 650-604-5416 (Dispatch Office 24-Hour Non-Emergency), 650-604-5555 (Emergency via cell phone), or 911 (Emergency via building landline).

Please note, when calling from Bldg 23, to contact NASA Ames Protective Services from a campus office phone, calls must begin with the number 9 (e.g., 9-650-604-5416). To connect from a campus conference room phone, calls must begin with the number 7 (e.g., 7-650-604-5416).

To further encourage the timely reporting of crimes on campus, the following persons have been designated as “campus security officials” to whom incidents may also be reported:

- Steven Rosenberg, Senior Director of Operations, steven.rosenberg@sv.cmu.edu
- Stacy Marshall, Facilities & Events Manager, stacy.marshall@sv.cmu.edu
- Lauren Schachar, Assistant Dean of Student Affairs, lauren.schachar@sv.cmu.edu

In addition, crimes may be reported to designated “campus security authorities” at Carnegie Mellon’s main campus in Pittsburgh (please see page 8).

Access to Campus Facilities

Because of its unique location in the NASA Research Park, entry to the campus requires presentation of a government-issued identification, e.g., driver’s license or passport. Additionally, two security cameras surveil and record access to the Building 23, and six security cameras surveil and record access for CMU SV space in Building 19.

CMU does not provide housing to students at the Silicon Valley campus.

Security Considerations in the Maintenance of Campus Facilities

The Carnegie Mellon University, Silicon Valley campus works with NASA Facilities, local facilities contractors and specialized contractors for the maintenance of campus facility.

The building structure, exterior, plumbing, electrical and HVAC maintenance of the facility is provided by NASA as leaseholder. A local janitorial and maintenance firm provides routine service or day-to-day repair. Specialized contractors are contacted to address security alarm and lock issues.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, Steven Rosenberg (Sr. Director of Operations), in conjunction with the University Police Department and other departments from Carnegie Mellon University's Pittsburgh campus and Silicon Valley campus, from time to time issues alerts to notify students, faculty and staff of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. "Crime Alerts" are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. "Emergency Alerts" are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks.

Alerts are typically distributed to the Carnegie Mellon University, Silicon Valley community via email, texts, and phone.

Crime Prevention Education and Awareness

In conjunction with NASA Ames and the NASA Research Park, CMU SV provides an overview of NASA safety and security at New Full-time Student Orientation. In addition, Carnegie Mellon University, Silicon Valley participates in NASA Ames sponsored programs such as fire and earthquake drills. The CMU SV campus also has a Safety Committee which meets quarterly and also has a working Injury and Illness Prevention Plan.

Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited by federal and state law and are an egregious violation of university policy. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus.

Carnegie Mellon University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of the Carnegie Mellon community regardless of location.

In addition, below are local resources for Carnegie Mellon community members at the Silicon Valley Campus.

Local Reporting Resources

Any student aware of a sexual assault on the campus is encouraged to immediately contact the NASA Ames Protective Services Office Security Police at 650-604-5555 (emergency) or at 650-604-5416 (non-emergency), as well as Lauren Schachar, Assistant Dean of Student Affairs at 650-335-2844.

- **If the survivor chooses, contact local law enforcement:** NASA Ames Protective Services at 650-604-5416 (Dispatch Office 24-Hour Non-Emergency), 650-604-5555 (Emergency via Cell Phone), or 911 (Emergency). University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction. *Please note, when calling from Bldg 23, to contact NASA Ames Protective Services from a campus office phone, calls must begin with the number 9 (e.g., 9-650-604-5416). To connect from a campus conference room phone, calls must begin with the number 7 (e.g., 7-650-604-5416).*

- **If the survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling Lauren Schachar at 650-335-2844.

University community members at the Silicon Valley campus may also contact any of the reporting resources listed on page 30, as well as the confidential resources on page 38.

Local Medical and Support Resources

- **Medical Resources** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being.
 - Kaiser Permanente Medical Offices, 700 Lawrence Expressway, Santa Clara, CA 95052, 408-851-1000, <https://healthy.kaiserpermanente.org/html/kaiser/index.shtml>
 - Stanford Hospital, 300 Pasteur Dr., Palo Alto, CA 94305, 650-723-5111, <http://stanfordhospital.org>
 - El Camino Hospital, 2500 Grant Road, Mountain View, CA 94040, 650-940-7000, <http://elcaminohospital.org>
 - Palo Alto Medical Clinic, 795 El Camino Real, Palo Alto, CA 94301, 650-321-4121, www.pamf.org/paloalto/
- **Support Resources**
 - Rape Crisis Center at the YWCA of Silicon Valley, (800) 572-2782. <http://ywca-sv.org/our-services/support-services/sexualassaultservices/>
 - The Rape Crisis Center helps to minimize the traumatic aftermath of sexual assault by providing a 24-hour, seven days-a-week crisis hotline, crisis counseling and assistance, information and referrals and accompaniment services to medical, police and court facilities. Services are provided at no cost for all survivors of sexual assault or abuse, as well as their loved ones.
 - National Sexual Assault Hotline, 1-800-656-HOPE (4673) or <https://hotline.rainn.org/online/terms-of-service.jsp>
 - National Domestic Violence Hotline , 1-800-799-SAFE (7233) or 1-800-787-3244 (TTY) www.thehotline.org/

New York, NY

Location Profile

Carnegie Mellon University's Tepper School of Business provides a Master of Science in Computational Finance in New York City (MSCF NYC). The program location is 55 Broad Street, 5th Floor, New York, NY 10004. A total of 123 full-time and part-time students are enrolled in the program.

The program leases a portion of the fifth floor from Rudin Management, which consists of two classrooms, four conference rooms, four offices, one lounge, one recreational room, two pantries and a reception area. Housing through the university is not available. The program is located on the corner of Broad Street and Beaver Street. An empty lot is adjacent to the building and there is a sidewalk and street in the front and along the side of the building.

CMU does not provide housing to students to MSCF students.

Reporting Criminal Incidents and Other Emergencies

MSCF NYC does not operate a campus police force. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- In person to the New York Police Department (NYPD) at One Police Plaza, New York, NY.
- By calling 911 or the NYPD switchboard at 646-610-5000.
- By contacting security for 55 Board Street – U.S. Security 212-344-5290.

To further encourage the timely reporting of crimes on campus, the following persons have been designated as “campus security officials” to whom incidents may also be reported:

- Diffy Paljevic, Director, MSCF NYC, 646-469-3382 or paljevic@andrew.cmu.edu
- Nakesha Atkeson, Academic Coordinator, MSCF NYC, 412-268-8446 or natkeson@andrew.cmu.edu

In addition, crimes may be reported to designated “campus security authorities” at Carnegie Mellon’s main campus in Pittsburgh (please see page 8).

Access to Campus Facilities

MSCF NYC students have 24-hour access to the program site. All students are required to show their CMU student ID card and sign in before being allowed to process to the fifth floor. CMU student ID cards also open the campus doors on the 5th floor. The building has a 24-hour security guard present at the front desk in the lobby. All visitors must be announced and given permission by a MSCF NYC staff member to access the program site. The building is closed to the general public after business hours and only students with a valid CMU ID and employees who have access cards can lawfully enter the building.

Security Considerations in the Maintenance of Campus Facilities

Adequate lighting is provided throughout the building. All entrances to the program site can only be opened by a CMU ID. Security cameras are also installed by all three entrances, in all public areas of the campus, and in both classrooms. Maintenance and repairs of light fixtures are done by Knight Electric, 212-989-2333. Maintenance and repair of entrance doors is handled by Rudin Management, 212-344-5290. Security camera repairs are made by the Information Technology Director, Carl Eisenbeis, 412-268-1751.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To inform the community of crime and/or safety issues, Diffy Paljevic, Director, MSCF NYC, in conjunction with the University Police Department and other departments from Carnegie Mellon University's Pittsburgh campus, from time to time issues alerts to notify students, faculty and staff of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. "Crime Alerts" are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts) in which the university itself or a member of the university community is a victim. "Emergency Alerts" are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to protect their privacy—to the extent possible—while also providing the community with information regarding potential risks.

Crime Prevention Education and Awareness

During orientation in August, students are informed of campus security policies and procedures. Students are also informed about crime on campus and in surrounding neighborhoods. Students are given phone numbers and addresses of the local police department, local hospital and building security. Similar information is provided to new employees. Periodically during the academic year, Rudin Management conducts fire drills and informs staff and students what should be done in case of emergencies.

Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited by state and federal law and are an egregious violation of university policy. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus.

Carnegie Mellon University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of the Carnegie Mellon community regardless of location. For more information, please see pages 22 to 39 of this report.

In addition, below are local resources for Carnegie Mellon community members New York, NY.

Local Reporting Resources

Any student aware of a sexual assault on the campus is encouraged to immediately contact the police by calling 911 or 646-610-5000 (NYPD switchboard) or Sex Crime Report Line at 212-267-RAPE (7273) as well as Diffy Paljevic, Director, MSCF NYC, 646-469-3382.

- **If the survivor chooses, contact local law enforcement** – NYPD, One Police Plaza, New York, NY 646-610-5000. University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.

- **If the survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon University. A survivor can discuss on-campus procedures by calling Diffy Paljevic, Director, MSCF NYC, 646-469-3382.

University community members in New York may also contact any of the reporting resources listed on page 30, as well as the confidential resources on page 38.

Local Medical and Support Resources

- **Medical Resources** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being. The closest hospital is:
 - NewYork-Presbyterian/ Lower Manhattan Hospital, 170 William Street, New York, NY, 212-312-5000
- **Support Resources**
 - New York State Hotline for Sexual Assault and Domestic Violence, 1-800-942-6906
 - National Domestic Violence Hotline , 1-800-799-SAFE (7233) or 1-800-787-3244 (TTY) www.thehotline.org/
National Sexual Assault Hotline, 1-800-656-HOPE (4673) or <http://www.rainn.org/get-help/national-sexual-assault-hotline%20>

Kigali, Rwanda

Campus Profile

Carnegie Mellon University Africa in Rwanda (CMU-Africa) is located in Kigali, Rwanda and was established on September 16, 2011. CMU-Africa offers a Master of Science in Information Technology and a Master of Science in Electrical and Computer Engineering. Located in Telecom House (a former telecommunications building), CMU-Africa occupies the entire 4th floor, 5th floor and newly acquired wing A of 1st floor of the building. The space managed by CMU-Africa includes classrooms, offices, project rooms and recreational spaces. CMU-Africa currently does not have any student housing. The entire building is owned by the Government of Rwanda and all facilities and equipment of CMU-Africa are also owned by the Government. Telecom House is situated in the Kacyiru neighborhood of Kigali and is in close proximity to Umubano Hotel, the American Embassy (and many other embassies), the office of the President of Rwanda and several government ministries.

Reporting Criminal Incidents and Other Emergencies

Carnegie Mellon University Africa in Rwanda does not operate a campus police force. All students, faculty, staff and guests are encouraged to promptly report criminal incidents, accidents, and other emergencies to local authorities. Crimes and emergencies can be reported at any time of day or night seven days a week:

- Rwanda National Police
 - In person at the following address:
Rwanda National Police Headquarters, located in Kacyiru along the road of the American Embassy and Kigali Public Library
 - By calling:
 - +250 (0)783770262 (Associate Director of Operations)
 - 112 (Emergency Hotline)
- INTERSEC Security Company (Telecom House building security)
 - By calling any of the following numbers
 - +250 (0)788309017 (Duty Manager)
 - +250 (0)78852 8576 (Associate Director of Operations)
 - 3031 (Emergency Hotline)
 - 3032 (Emergency Hotline)

To further encourage the timely reporting of crimes on campus, the following persons have been designated as “campus security officials” to whom incidents may also be reported:

- Chipiwa Zimbwa, Director of Business Operations, +250 (0)788381032
- Ines Manzi, Associate Director of Operations- +250 (0)788 407 270

In addition, crimes may be reported to designated “campus security authorities” at Carnegie Mellon’s main campus in Pittsburgh (please see page 8).

Access to Campus Facilities

Telecom House has both Rwanda National Police and private security firm, INTERSEC Security Company, providing 24-hour security for the entire building, inclusive of CMU-Africa facilities. CMU-Africa issues all students, faculty and staff ID access cards, which are necessary to access all wings of CMU-Africa. The access cards enable or restrict access based on the cardholder's affiliation with the university. All requests for new ID cards are approved by Chipiwa Zimbwa, Director of Business Operations. CMU-Africa outsources the production of the cards, and the Rwanda Information Society Authority programs the necessary access level through a centrally controlled system for the entire building. CMU-Africa facilities are accessible 24 hours a day, including holidays.

Security Considerations in the Maintenance of Campus Facilities

CMU-Africa community members are encouraged to report maintenance needs, including malfunctioning door locks and lighting to the appropriate university administrator. All maintenance requests should be directed to Mika Inamahoro, Administrative Coordinator at +250 (0)788 618 3378.

Timely Warning Notices—Crime, Safety & Emergency Alerts

To help prevent crimes or serious incidents, Chipiwa Zimbwa, Director of Business Operations, in conjunction with the University Police Department and other departments from Carnegie Mellon's Pittsburgh campus, from time to time issues alerts to ensure that students, faculty, and staff are made aware of serious crimes and other important events occurring on and near campus in a timely manner. Members of the community who know of a crime or other serious incident should report that incident as soon as possible to university administrators so that the appropriate type of alert can be issued, if warranted. "Crime Alerts" are issued to advise the community about individual crimes against persons (e.g., an assault or robbery), or a series of crimes against property (e.g., multiple office thefts or burglaries in residence areas) in which the university itself or a member of the university community is a victim. "Emergency Alerts" are issued in the event of a serious immediate threat to the health or safety of students or employees, such as natural disasters, extreme weather, criminal activity or other emergencies. University administrators work closely with individuals reporting serious crimes to ensure a victim's privacy while also ensuring that the community has adequate information regarding potential risks.

In the unfortunate event that a criminal incident occurs, the CMU-Africa community will be alerted via email and SMS text message.

Crime Prevention Education and Awareness

During orientation in August, students are informed of campus security policies and procedures. Slide presentations outline ways to maintain personal safety and security. Students are also informed about crime on-campus and in surrounding neighborhoods. Similar information is provided to new employees. We encourage students and employees to be aware of their responsibility for their own safety and security.

Resources for Survivors of Sexual Assault, Domestic Violence, Dating Violence & Stalking

Sexual harassment, sexual assault, dating violence, domestic violence and stalking are prohibited by the laws of the State of Rwanda and are an egregious violation of university policy. In addition to potential criminal prosecution, Carnegie Mellon University community members found in violation of policy or law regarding sexual harassment, sexual assault, dating violence, domestic violence and stalking may be subject to discipline up to and including expulsion / termination or removal from campus.

Carnegie Mellon University has detailed policies, procedures, and community resources to prevent and appropriately respond to sexual assault, domestic violence, dating violence, and stalking. These policies, procedures and resources apply to all members of the Carnegie Mellon community regardless of location. For more information, please see pages 22 to 39 of this report.

In addition, below are local resources for Carnegie Mellon community members in Rwanda.

Local Reporting Resources

Any student aware of a sexual assault on the campus is encouraged to immediately contact the Rwanda National Police Gender-based Violence Hotline 3512 as well as Chipiwa Zimbwa, Director of Business Operations.

- **If survivor chooses, contact local law enforcement** – Rwanda National Police at 112. University officials will assist the student in notifying the appropriate law enforcement agency in the applicable jurisdiction.
- **If survivor chooses not to go through the criminal justice system**, there are disciplinary and non-disciplinary options available at Carnegie Mellon. A survivor can discuss on-campus procedures by calling Chipiwa Zimbwa, Director of Business Operations.

University community members in Rwanda may also contact any of the reporting resources listed on page 30, as well as the confidential resources on page 38.

Local Medical and Support Resources

- **Medical Resources** – All survivors of sexual assault are encouraged to seek medical attention as soon as possible after the assault to ensure their physical well-being.
 - King Faisal Hospital is the closest medical facility to CMU-Africa. King Faisal Hospital offers 24-hour assistance, with physicians and nurses on duty in the emergency room. For more information on King Faisal Hospital, please call one of the following numbers:
 - 252 588 888
 - 252 589 905
- **Support Resources** – Sexual assault counselors can be referred by Ndera Hospital +250 (0)78 882 7364

PART VII: CRIME STATISTICS FOR OTHER LOCATIONS**Adelaide, Australia – Crime Statistics****Criminal Offenses**

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
NEGLIGENT MANSLAUGHTER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ROBBERY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
AGGRAVATED ASSAULT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
MOTOR VEHICLE THEFT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ARSON	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
BURGLARY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
FONDLING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
INCEST	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STATUTORY RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Crime Statistics—Adelaide, Australia (continued)**Arrests and Disciplinary Actions**

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
LIQUOR LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Violence Against Women Act Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
DATING VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DOMESTIC VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STALKING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Hate Crimes

Year	# of Reports	Offense	Location	Category of Bias
2019	0	-	-	-
2018	0	-	-	-
2017	0	-	-	-

Education City, Qatar – Crime Statistics

Criminal Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
NEGLIGENT MANSLAUGHTER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ROBBERY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
AGGRAVATED ASSAULT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	1	n/a	0	0	0
MOTOR VEHICLE THEFT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ARSON	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
BURGLARY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
FONDLING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
INCEST	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	-	n/a	0	0	0
STATUTORY RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Crime Statistics—Education City, Qatar (continued)**Arrests and Disciplinary Actions**

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
LIQUOR LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Violence Against Women Act Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
DATING VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DOMESTIC VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STALKING	2019	0	0	0	0	0
	2018	0	n/a	0	0	0
	2017	1	n/a	0	0	1

Hate Crimes

Year	# of Reports	Offense	Location	Category of Bias
2019	0	-	-	-
2018	0	-	-	-
2017	0	-	-	-

Los Angeles, CA – Crime Statistics

Criminal Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
NEGLIGENT MANSLAUGHTER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ROBBERY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
AGGRAVATED ASSAULT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
MOTOR VEHICLE THEFT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ARSON	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
BURGLARY	2019	1	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
FONDLING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
INCEST*	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STATUTORY RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Crime Statistics—Los Angeles, CA (continued)**Arrests and Disciplinary Actions**

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
LIQUOR LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Violence Against Women Act Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
DATING VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DOMESTIC VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	0	0	0	0
STALKING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Hate Crimes

Year	# of Reports	Offense	Location	Category of Bias
2019	0	-	-	-
2018	0	-	-	-
2017	0	-	-	-

Silicon Valley, CA – Crime Statistics

Criminal Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
NEGLIGENT MANSLAUGHTER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ROBBERY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
AGGRAVATED ASSAULT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
MOTOR VEHICLE THEFT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ARSON	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
BURGLARY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
FONDLING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
INCEST	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STATUTORY RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Crime Statistics—Silicon Valley, CA (continued)**Arrests and Disciplinary Actions**

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
LIQUOR LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Violence Against Women Act Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
DATING VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DOMESTIC VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STALKING	2019	0	n/a	0	0	0
	2018	1	n/a	0	0	1
	2017	1	n/a	0	0	1

Hate Crimes

Year	# of Reports	Offense	Location	Category of Bias
2019	0	-	-	-
2018	0	-	-	-
2017	0	-	-	-

New York, NY – Crime Statistics

Criminal Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
NEGLIGENT MANSLAUGHTER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ROBBERY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
AGGRAVATED ASSAULT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
MOTOR VEHICLE THEFT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ARSON	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
BURGLARY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
FONDLING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
INCEST	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STATUTORY RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Crime Statistics—New York, NY (continued)**Arrests and Disciplinary Actions**

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
LIQUOR LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Violence Against Women Act Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
DATING VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DOMESTIC VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STALKING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Hate Crimes

Year	# of Reports	Offense	Location	Category of Bias
2019	0	-	-	-
2018	0	-	-	-
2017	0	-	-	-

Kigali, Rwanda – Crime Statistics

Criminal Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
MURDER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
NEGLIGENT MANSLAUGHTER	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ROBBERY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
AGGRAVATED ASSAULT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
MOTOR VEHICLE THEFT	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ARSON	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
BURGLARY	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
FONDLING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
INCEST	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STATUTORY RAPE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Crime Statistics—Kigali, Rwanda (continued)**Arrests and Disciplinary Actions**

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
LIQUOR LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
LIQUOR LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DRUG LAW, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON ARRESTS	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
ILLEGAL WEAPON, DISCIPLINARY ACTION	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Violence Against Women Act Offenses

OFFENSE	YEAR	ON CAMPUS PROPERTY	ON CAMPUS RESIDENTIAL FACILITIES	NON CAMPUS PROPERTY	PUBLIC PROPERTY	TOTAL
DATING VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
DOMESTIC VIOLENCE	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0
STALKING	2019	0	n/a	0	0	0
	2018	0	n/a	0	0	0
	2017	0	n/a	0	0	0

Hate Crimes

Year	# of Reports	Offense	Location	Category of Bias
2019	0	-	-	-
2018	0	-	-	-
2017	0	-	-	-

PART V: APPENDICES**Appendix A
Demographics**

Total Enrollment	Fall 2017	Fall 2018	Fall 2019
Undergraduate	6,804	6,843	6,929
Masters	5,637	5,633	5,648
Ph.D.	1,945	1,988	2,063
Non-degree students	142	161	159
Total	14,528	14,625	14,799

Student Headcounts by Location	Fall 2017	Fall 2018	Fall 2019
Pittsburgh, PA*	13,460	13,577	13,729
Education City, Qatar	376	370	404
Silicon Valley, CA	324	334	339
Adelaide, Australia	168	128	106
Los Angeles, California	26	27	25
New York, NY	111	105	104
Kacyiru-Kigali, Rwanda	72	84	92
Total	14,528	14,625	14,799

Undergraduates by Housing (Pittsburgh)	Fall 2017	Fall 2018	Fall 2019
University Housing	4,077	3,989	
Non-University Housing	2,744	2,854	
Total	6,804	6,843	

Faculty and Staff Headcounts	Fall 2017	Fall 2018	Fall 2019
Full-time	5,191	5,378	5,493
Part-time	886	838	811
Total	6,077	6,216	6,304

* Includes distance education programs, study-abroad programs and non-Pittsburgh based education programs that do not qualify as a separate campus under the Clery Act. To the extent such programs have physical locations; they are included in this report as non-campus property of the Pittsburgh, Pennsylvania campus.

Appendix B

Definitions of Reportable Crimes

Source: Clery Act¹

Murder and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Negligent Manslaughter: The killing of another person through gross negligence.

Sex Offenses: Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.

Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person without the consent of the victim.

Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by a means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used that could and probably would result in serious personal injury if the crime were successfully completed.)

Burglary: The unlawful entry of a structure to commit a felony or theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or felony, breaking and entering with intent to commit a larceny, housebreaking, safecracking, and all attempts to commit any of the aforementioned acts.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned, including joyriding.)

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Attempted larcenies included. Does not include embezzlement, confidence games, forgery, worthless checks, etc.

Simple Assault: An unlawful physical attack by one person upon another where neither the offender display a weapon, nor the victim suffers an obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

¹ Please note that the definitions of offenses under the Clery Act may differ from definitions of similar offenses under local criminal law and definitions under university policy.

Destruction/Damage/Vandalism of Property: To willfully or maliciously destroy, damage, or otherwise injury real or personal property without the consent of the owner or the person having custody or control of it.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim and where the existence of such a relationship shall be determined based on a consideration of the following factors (i) the length of the relationship; (ii) the type of relationship; and (iii) the frequency of interaction between the persons involved in the relationship.

Domestic Violence: Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabiting with or has cohabited with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction, or by any other person against an adult or you who is protected from that person's acts under the domestic or family violence law of the jurisdiction.

Liquor Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Drug Abuse Violations: Violations of laws or ordinances prohibiting the production, distribution, and/or use of certain control substances and the equipment or devices utilized in their preparation or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance.

Weapon Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons.

Appendix C

Map of Oakland Community On-campus Geographic Areas



○ ACADEMIC / ADMINISTRATIVE

- 13 Integrated Innovation Institute (III)
- 16 Mellon Institute (MCS)
- 24 Rand Building
- 31 Software Engineering Institute (SEI)
- 34 Future Site of Tata Consultancy Services Building
- 38 Whitfield Hall (HR)
- 39 WQED Building
- 40 300 South Craig (Police)
- 41 311 South Craig
- 42 407 South Craig
- 43 417 South Craig
- 44 4516 Henry (UTDC)
- 45 4609 Henry (Dietrich / H&SS Grad Labs)
- 46 4615 Forbes (GATF)
- 47 4616 Henry (INI)
- 48 Future Site of 4721 Fifth Avenue

★ POINTS OF INTEREST

- 51 Art Park

◆ RESIDENTIAL

- 61 The Highlands Apartments
- 62 Clyde House
- 65 Fairfax Apartments (incl. Annex)
- 74 Neville Apartments
- 78 Shady Oak Apartments
- 79 Shirley Apartments
- 82 The Residence on Fifth
- 83 Webster Hall

▲ PARKING

- P4 Clyde Street Lot
- P5 Dithridge Street Garage
- P11 GATF
- P14 Henry Street
- P15 Integrated Innovation Institute
- P23 Whitfield Hall
- P24 Zebina Way
- P25 4700 Fifth Avenue
- P27 300 South Craig

ETHICS REPORTING HOTLINE

Hotline: 1-877-700-7050

Website: <http://www.reportit.net/>(login: tartans | password: plaid)

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