



ACADEMIC PETITION FORM

Submit completed form to ini-academic@andrew.cmu.edu

Please include specific and valid reasons for submitting this petition. Additionally, if you are submitting this petition about a class, please include the course syllabus. Submit your completed form to the INI Academic Affairs Office: ini-academic@andrew.cmu.edu.

Student Name:

Andrew ID:

Advisor Name:

Degree:

Date:

Select Reason for Petition:

Supporting Material for Petition Request:

Please describe the nature of your request below. If you are requesting a course to count towards your degree requirements that is not already pre-approved, then you must supply the most current course syllabus as supporting documentation for your request; those without supplemental documentation will not be accepted.

Additional Documentation Attached?

YES

NO

Do not type below this line (INI-AAO use only)

Petition approved

Petition approved with conditions:

Petition denied for the following reason:

INI Academic Advisor Committee Decision Date:

Processed By:

INI Director

Date

INI Faculty Advisor

Date

Reviewed by Committee/Advisor/Director

Notified student

Updated Stellar record

Saved E-copy in student file

Recorded in petition database