

Purpose of this Form: This form should be used to request an exception to the under-recovered overhead process.

Note: Please contact the Office of Sponsored Programs at x8-8746 or osp@cmu.edu with questions.

Oracle Accounting String: Enter Grants PTA.

Project: _____ Task: _____ Award: _____

Request Information

Sponsor: _____

Provide the rationale for this request, **including the calculation of the total overhead dollar amount to be waived:**

Preparer Information

Preparer Name _____ School/Division _____ Phone Number _____

Approval

Division Approval Name _____ Division Approval Signature _____ Date _____

AVP for Research Signature _____ Date _____

CFO Signature _____ Date _____

Submit completed forms to
the Office of Sponsored Programs
at osp@cmu.edu.