**An updated vita must be submitted with this annual report.**

**Responses are expected to be brief and should not exceed one page in any category.**

**1. Educational Activities**

**1.1 Narrative of educational activities and accomplishments**

Briefly describe your major teaching and advising activities during the year, including new initiatives and problems.

**1.2 New Course or Curricular Development**

Identify any new courses that you prepared and taught. Briefly describe any significant and portable curricular development

**1.3 Courses Taught (Table)**

Complete the table with information on the courses you taught in the 2017 Spring and Fall semesters. If the Fall 2017 UCA (FCE) scores are not available, please include information on Fall 2016 courses also.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Semester | Course Number | Course Title and  Course Units | Number of Students | Joint  Faculty | # of UCA (FCE) Responses | UCA (FCE) Score Instructor | UCA (FCE) Score  Course |
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**1.4 Assessment of Teaching (Please use table in separate document.)**

For each course listed above, include an assessment of the course. Please use the Faculty Annual Report – Assessment Table – 2017 that is located in a separate document. The assessment should include:

1) the Learning Objectives of the course. There may be more than one.

2) the Assessment Activities or How do you assess the students’ acquisition of each objective?

3) the Overall Assessment of the Student Performance. If you have taught the course before, compare this year’s student performance with student performance in previous years.

**2. Students Supervised**

**2.1 Ph.D. Students**

List the names of Ph.D. students on whose dissertation committees you serve. Identify those students for whom you serve as dissertation supervisor. For the students for whom you are the supervisor, indicate the dates of graduation next to those who have graduated during the year and the estimated dates of graduation for the other students. Indicate where graduating students have taken jobs, if known.

**2.2 M.S. or M.A. Students**

List the names of Masters students for whom you are a supervisor. Indicate which students are jointly supervised. Indicate dates of graduation next to the names of students who have graduated during the year and estimated dates of graduation for the other students. Indicate where graduating students have taken jobs or have gone to graduate school, if known.

**2.3 Undergraduate Students**

List the names and majors of any undergraduate students for whom you supervise a Dietrich College honors thesis, research work for credit or a one-on-one reading course. Do not list the students whom you advise about courses, your academic advisees.

**3. Publications and Research**

In each category, list the publications in this order: those *appearing* in 2017 (published), followed by manuscripts *accepted* in 2017 but not yet printed (in press), followed by manuscripts submitted for review in 2017. Indicate the publications that are appearing for the first time on an annual report with an asterisk. (Please check last year’s annual report to verify the first-time publications.) Please be sure to include *all authors*.

**3.1 Books, authored or co-authored**

**3.2 Textbooks, authored or co-authored**

**3.3 Books, edited or co-edited**

**3.4 Research papers, poems, etc. for refereed or invited publications - indicate which**

**3.5 Software, developed**

**3.6 Comments or reviews**

**3.6 Funded Research Grants**

List all funded research grants during 2017 for which you were a Principal Investigator (PI) or a Co-PI. Include the title of the grant, funding agency, amount of funding received, dates of funding and type of grant (e.g. new, renewal or ongoing).

**4. Proposals**

List all proposals and include the following: title of proposal, role as PI or Co-PI, funding agency, amount, dates and status (e.g. pending, accepted or rejected).

**5. Future Research Plans**

Briefly describe your plans for major research projects over the next five years.

**6. Research Write-Offs**

**6.1 Salary**

Enter the funding source and corresponding percentage of your salary for Spring 2017, Summer 2017 and Fall 2017 (e.g. Spring 2017: E&GO 75%; NSF 25%).

**6.2 Department Costs**

List the obligated department costs that were underwritten by your research. These costs would have been incurred by the department if your research did not underwrite the cost.

**7. Professional Service**

**7.1 Invited seminars and conference presentations**

Include the title of your talk, the conference or place and date

**7.2 Major professional committee activity or government agency activity**

List the organization and your involvement

**7.3 Major editorial activity (editorial board, editor, etc.)**

List the organization and your involvement

**7.4 Honors and Awards**

List all honors and awards. Include bibliographic indices in which you are listed (e.g. *Who’s Who*)

**8. University and College Service**

List all university, college, departmental, or administrative committees on which you are a member. Do *not* list student committees.

1. **Professional Outreach Activities**

Describe collaborations with individuals or institutions in Pittsburgh or Western Pennsylvania in the areas of research education, service-learning or other professional activities.

**10. Consulting Activities**

List all companies or agencies for which you have consulted and estimate the percentage of time that you spent consulting in 2017.

**Item for Information Purposes Only**

**• International Activities**

Describe collaborations with individuals or institutions outside of the U.S. in the areas of research, education and other professional activities.