

After the first semester, students in good academic standing may request special permission from their academic advisor to carry up to 54 units in the semester (audit units are included). This form must be signed by your Advisor and submitted to the Director of Graduate Programs no later than the 10th day of classes to avoid having excess units dropped.

Student Name \_\_\_\_\_ Andrew ID \_\_\_\_\_

Degree Program  MS  PhD Advisor \_\_\_\_\_

Semester Entered Program  FALL  SPRING Year \_\_\_\_\_

Semester for Unit Increase  FALL  SPRING Year \_\_\_\_\_

I am requesting to increase my maximum units to: \_\_\_\_\_  
*(requests over 54 units will not be considered)*

Please explain why you believe that this increased unit request is appropriate for your graduate degree.

*Please attach a print of your unofficial transcript, which should include current QPA.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Comment \_\_\_\_\_

APPROVE  DENIED

Department Head Signature \_\_\_\_\_ Date \_\_\_\_\_

Comment \_\_\_\_\_