

Student Name _____

Date of Request _____ Semester _____ Year _____

Please explain your reason for submitting a request for waiver of the seminar requirement. You may attach a separate sheet if additional space is needed:

Student Signature _____ Date _____

Advisor Signature _____ Date _____

WAIVER GRANTED WAIVER DENIED

Department Head Signature _____ Date _____

Comment _____

GRADUATE STUDENT SEMINAR POLICY

All full-time, joint degree and ABD students are required to register for and attend Graduate Seminar (12-794) each semester. Part-time students will register for seminar at the discretion of their advisor.

Attendance is required as follows:

- CEE Department Seminars – MANDATORY for all graduate students
- CEE Professional Development Seminars - MANDATORY for all graduate students
- Research Group Seminars – Mandatory for PhD students and research MS students

Students will be given attendance credit for the Department and Professional Development semesters as long as they attend a minimum of four sessions in the semester. PhD and Research MS students must attend research group seminars in addition to the Department and Professional Development seminars.

Please submit the completed form to Melissa Ritchie for processing. You will be notified by email once decision is made.