



RESPONSE TO REJECTION LETTER

- ✓ Thank them for their time
- ✓ Name specific purpose of interaction
- ✓ Welcome feedback

EXAMPLE

Dear **(Recruiter Name)**,

I was sorry to receive your letter of rejection for the **(position)** at **(Company)** but I appreciated you taking the time to send me your decision.

I wanted to let you know that I am still very interested in **(positions)** at your company and I would like to be considered for any opportunities you may have in the future. I would also welcome any suggestions or feedback you may have about improving my candidacy or interviewing skills for upcoming opportunities.

Sincerely,

Your Name