Zoom Teaching Support Guide
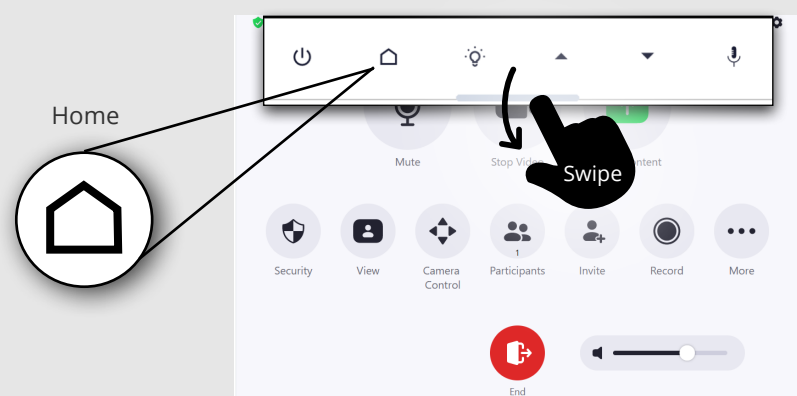
Connect to Zoom

Use the panel to connect to Zoom and not your laptop. This gives you better control over the cameras and other room technology.

1. Tap **Conferencing** on the touch panel and then **Zoom App**.
2. Tap **Join** and then enter the **Meeting ID and Passcode** from the meeting invite.
3. Use the Zoom Controls on the touch panel's Zoom App screen to control volume, record, chat, invite, etc.
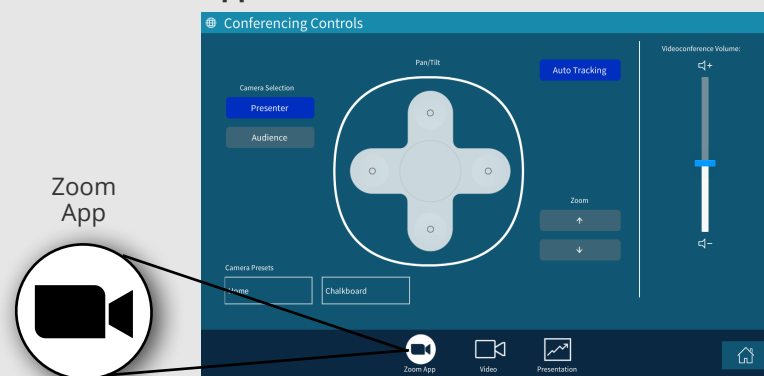4. Tap **End Meeting for All** to end the Meeting.

Switch Between Controls

Once connected to your Zoom meeting, swipe down from the top of the touch panel and tap **Home** to move from the Zoom App to **other room controls** (e.g., camera and display).

To return to the Zoom meeting controls, tap **Zoom App.**

Note: If you returned to the main screen, tap **Conferencing > Zoom App**.

Share Content

1. Swipe down from the top of the Zoom App screen to display the panel menu.
2. Tap **Home**.
3. Tap **Presentation** (bottom) and select the device you want to share (i.e, Document Camera, Wireless Presentation, Desktop or Laptop). Zoom supports only single device sharing.
4. Tap **Zoom App**.
5. Tap **Share Content** and then **Share to Meeting**.
6. Tap **Sharing Content** to stop sharing.

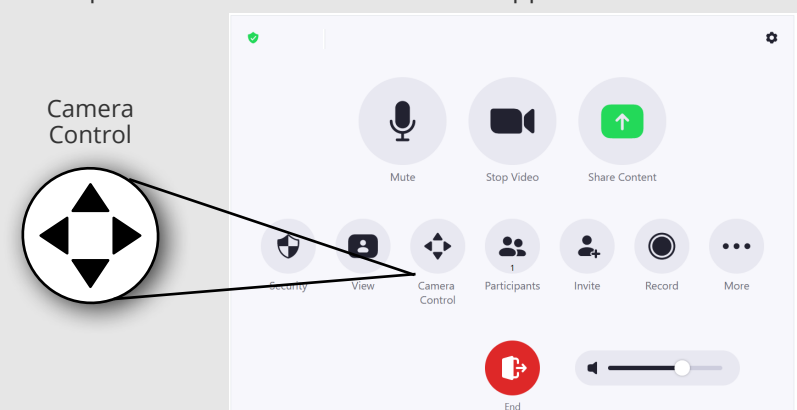**Allow Remote Participant to Share**

1. Tap **Zoom App.**
2. Tap **Security** and turn on **Share Screen**.
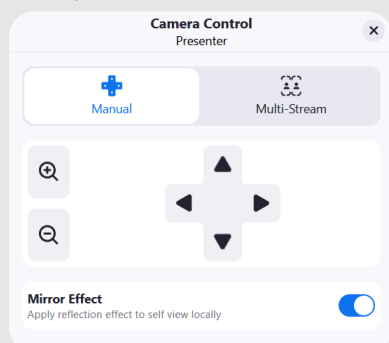
Camera Controls

Note: Camera controls are available once you start your video.

Zoom App Options

1. Tap **Camera Control** on the Zoom App screen.

2. Use the options to pan/tilt, zoom in/out or turn off mirroring.

More Camera Options

1. **Swipe down** from top of the Zoom App screen to display the panel menu.
2. Tap **Home** then **Video**.
3. Use the **controls** to pan/tilt the cameras.
4. Choose the camera.

   Presenter > Home (camera preset) - wide front view of the room

   Presenter > Chalkboard (camera preset) - zoomed-in view of chalkboards

   Audience - wide view of the audience

5. Tap **Auto Tracking** to turn off/on.